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Town of

ORFORD

NEW HAMPSHIRE

Annual Report

For the Year Ended December 31, 1990

Annual Report

of the

Officers

of the

TOWN

of

ORFORD

NEW HAMPSHIRE



for the

Year Ending December 31, 1990

TABLE OF CONTENTS

	<u>Page</u>
Town Directory	3
Town Officers	4- 6
Minutes of Previous Year	7-15
Warrant	16-21
Budget	22-23
Report of 1990 Budget Committee	24
Detail of Disbursements By Order of Selectmen	25-37
Summary	25-26
Details	27-37
Statement of Appropriations and Taxes	38-40
Taxes	40
Summary Inventory Valuation	41
Department of Revenue Administration Letter	42
Department of Revenue Administration Tax Rate Explanation	43-44
Financial Report	45-50
Schedule of Town Property	48
Balance Sheet	49
Statement of Bonded Debt	50
Treasurer's Report	51-52
Auditor's Certificate	52
Timber Tax Bond Account	52
Tax Collector's Report	53
Town Clerk's Financial Report	54-55
Selectmen's Report	56-58
Cemetery Commission's Report	59
Community Health Service Report	60-61
Ski Program Report and Swim Program Report	62
Fire Department Report	63
Fire Warden/Forest Ranger Report	63
Orfordville Building Committee	64-66
Library Reports:	
Free Library	67-68
Financial Report	68
Social Library	69-70
Financial Report	70
Planning Board	71-72
Upper Valley Household Hazardous Waste Commission	72
Police Report	73-74
Recycling and Solid Waste Report	75
Orford Highway Department Report	76
Trustees of Trust Funds Report	77
Senior Center Report	78
Grafton County Commissioner's Report	79-80
Upper Valley Lake Sunapee Council	81
Orford School District Table of Contents	83
Vital Statistics	100

TOWN DIRECTORY

SELECTMEN'S MEETING

Every Wednesday at 7:30 P.M. at the Town Office.

PLANNING BOARD MEETING

Every third Monday at 7:30 P.M. at the Town Office.

SELECTMEN'S OFFICE, 353-4889

Gail Shipman, Administrative Assistant

Office Hours: Monday 9:00 - 12:00

Wednesday 5:00 - 7:30 P.M.

Thursday 12:00 - 3:00 P.M.

Town Office Building on Route 25A

POLICE DEPARTMENT, 353-4252

Rick Brooks, Chief of Police

In an emergency, call 353-4347

TOWN GARAGE, 353-9366

Peter Angwin, Road Agent

TOWN CLERK, 353-4858

Edna (Judy) Adams

Office Hours: Monday 8:30 - 11:30 A.M.: 1:00 - 7:00 P.M.

Tuesday - Thursday 8:30 - 11:30 A.M.

Office in home 1:00 - 5:00 P.M.

on Dublin Rd. Friday 8:30 - 11:30 A.M. 1:00 - 4:00 P.M.

TAX COLLECTOR, 353-4831

Louise Mack

Office Hours: Daily after 4:30 P.M. (please call first)

Office in home on Archertown Road

ORFORD FREE LIBRARY

Tuesday 12:30 - 7:00 P.M.

Friday 12:30 - 5:00 P.M.

Librarian: Laura Verry

ORFORD SOCIAL LIBRARY

Thursday 5:00 - 7:00 P.M.

Friday 2:00 - 5:00 P.M.

Saturday 11:00 - 1:00 P.M.

Librarian: Sheila Thomson

FIRE WARDENS

For a fire permit, call one of the following:

Maurice Roberts, Jr. 353-4672

Larry Huntington 353-4563

Gerald Pease 353-9070

Erva Barnes 272-5860

TOWN OFFICERS

Elected by non-partisan balloting on Town Meeting Day:

MODERATOR

Peter M. Thomson 353-9425 1992 2 year term

SELECTMEN

Paul Goundrey 353-9813 1991 3 year term

Robin Taylor 353-9864 1992 3 year term

Robb Thomson 353-9041 1993 3 year term

TREASURER

Evelyn Bunten 353-9066 1992 3 year term

ROAD AGENT

Peter Angwin 353-9366 1991 1 year term

SUPERVISORS OF THE CHECK LIST

Laura Verry 353-9450 1992 6 year term

Teresa Hook 353-9079 1994 6 year term

Ruth Brown 353-9092 1996 6 year term

TAX COLLECTOR

Louise Mack 353-4831 1991 1 year term

TOWN CLERK

Edna J. Adams 353-4858 1993 3 year term

Nominated and elected from the floor on Town Meeting Day:

AUDITOR

Charles Peters 353-4508 1991 1 year term

OVERSEERS OF PUBLIC WELFARE

Selectmen 353-4889 1991 1 year term

FENCE VIEWERS

Mark Marsh 353-9007 1991 1 year term

H. Horton Washburn 353-4570 1991 1 year term

HEALTH OFFICERS

Paul Goundrey 353-9813 1991 1 year term

SEXTON

Cemetery Commission 1991 1 year term

BUDGET ADVISORY COMMITTEE

James Hook	353-4834	1991	1 year term
Robert Palifka	353-9367	1991	1 year term
Herbert Verry	353-9450	1991	1 year term
Glyneta Thomson	353-4547	1991	1 year term
Harold Taylor	353-9806	1991	1 year term

LIBRARY TRUSTEES

Carol Boynton	353-4874	1991	3 year term
Douglas Tifft	353-9975	1992	3 year term
Susan Kling	353-9870	1993	3 year term

FIRE WARDS

Arthur Dennis	353-4502	1991	1 year term
Maurice Roberts Jr.	353-4859	1991	1 year term
James Hook	353-4834	1991	1 year term

PARKS AND PLAYGROUNDS

Linda Brooks	272-4368	1991	3 year term
Martha Roberts	353-4672	1991	3 year term
Dave Thomson	353-9607	1992	3 year term
Gene Dyke	353-9419	1993	3 year term
Paul Miyares	353-9878	1993	3 year term

CONSERVATION COMMISSION

Jon Hanson	353-9056	1991	3 year term
John O'Brien	353-9857	1991	3 year term
Larry Taylor	353-9865	1992	3 year term
Julia Fifield	353-4881	1993	3 year term
Ralph Bischoff	353-4526	1993	3 year term

TRUSTEES OF TRUST FUNDS

Bruce Schwaegler	272-4817	1991	3 year term
Judy Franklin	353-9835	1992	3 year term
Mark Blanchard	353-9873	1993	3 year term

CEMETERY COMMISSION

Mildred Sunderhauf	353-4538	1991	3 year term
Julia Fifield	353-4881	1992	3 year term
Paul Messer	353-4883	1993	3 year term

Appointed by the Selectmen:

<u>FIRE CHIEF</u>		
Arthur Dennis	353-4502	1991 1 year term

<u>POLICE CHIEF</u>		
Rick Brooks	353-4252	1991 1 year term

<u>CIVIL DEFENSE DIRECTOR</u>		
Rita Pease	353-9070	1991 1 year term

<u>BALLOT CLERKS</u>		
Helen Mack	353-9428	1992 2 year term
Alice Boone	353-4571	1992 2 year term
Judith Parker		1992 2 year term

<u>PLANNING COMMISSION</u>		
Rendell Tullar	353-4860	1991 5 year term
Ruth Brown	353-9092	1991 5 year term
Emily Bryant	353-9033	1992 5 year term
Patricia Hammond	353-9846	1993 5 year term
Charles Clifford IV	353-9211	1994 5 year term
Craig Putnam	353-9636	1995 5 year term
Robin Taylor	353-9894	1992 3 year term
Paul Goundrey		Alternate
William Wilson		Alternate
Maurice Roberts Jr.		Alternate
Martin May		Alternate
Harold Taylor		Alternate

MINUTES OF THE 1990 TOWN MEETING
TOWN OF ORFORD
COUNTY OF GRAFTON STATE OF NEW HAMPSHIRE

TOWN MEETING - MARCH 13, 1990

At a legal meeting of the Inhabitants of the Town of Orford, County of Grafton and State of New Hampshire, qualified to vote in Town Affairs; duly warned and holden in the Memorial Hall in said Town of Orford on Tuesday, the Thirteenth Day of March in the Year of Our Lord One Thousand Nine Hundred and Ninety; the legal voters of said Town of Orford, transacted the following business:

The Annual Town Meeting of 1990 was opened at 4:02 by Moderator Peter Thomson. The ballots were counted and the polls were opened at 4:12 for casting the Australian Ballot.

The Absentee Ballots were 36 in number and processed at 6:00 P.M.

The business meeting was called to order at 7:04 with a salute to the flag led by Moderator Peter Thomson. Let the minutes of this meeting show that the voters of Orford expressed their appreciation to Elizabeth Bischoff for her nine years of service to the Town as A MEMBER OF THE BOARD OF SELECTMEN, with a standing ovation.

The return of the posting of the Warrant was read after which a motion to dispense with the reading of the warrant was made by Pat Hammond; seconded by Virginia Thorndike and passed with a voice vote in the affirmative.

ARTICLE 1. The following officers were elected by nominations from the floor to serve for the ensuing year or years as indicated.

1 YEAR	Auditor: Charles Peters
1 YEAR	Overseers of Public Welfare: Selectmen
1 YEAR	Fence Viewers: Mark Marsh & H. Horton Washburn
1 YEAR	Health Officer: Paul Goundrey
1 YEAR	Sexton: Cemetery Commission
1 YEAR	Budget Committee: James Hook, Robert Palifka, Harold Taylor, Glynetta Thomson, Robb Thomson and Herbert Verry.
3 YEAR	Library Trustee: Susan Kling
	Fire Wards: Arthur Dennis, Maurice Roberts & James Hook
3 YEAR	Parks & Playgrounds: Gene Dyke and Paul Miyares
1 YEAR	Linda Brooks
3 YEAR	Conservation Commission: Julia Fifield & Ralph Bischoff
3 YEAR	Trustee of Trust Funds: Mark Blanchard
3 YEAR	Cemetery Commission: Paul Messer

ARTICLE 2: Voted to raise and appropriate the sum of \$444,298.00
\$444,298.00 (Four Hundred Forty-Four Thousand, Two Hundred
Ninety-Eight Dollars) to include the following budget
items:

MINUTES OF THE 1990 TOWN MEETING - Page 2

ARTICLE 2: (continued)

GENERAL GOVERNMENT:

\$ 11,500.00	Town Officer's Salaries
22,500.00	Town Officer's Expenses
2,000.00	Election & Registration Expenses
5,000.00	Cemeteries
4,000.00	General Government Buildings
1,500.00	Reappraisal of Property
5,500.00	Planning
4,000.00	Legal Expenses
943.00	Regional Association
2,000.00	Contingency Fund
1,000.00	Tax Mapping

PUBLIC SAFETY:

\$ 32,130.00	Police Department
14,350.00	Fire Department

HIGHWAYS, STREETS AND BRIDGES

85,500.00	Town Maintenance
21,800.00	General Highway Department Expenses
4,000.00	Street Lighting
8,000.00	New Equipment

SANITATION:

25,000.00	Garbage Removal
10,000.00	Dump Closure
1,000.00	Recycling

HEALTH:

4,000.00	Health Department
10,000.00	Ambulance
400.00	Animal Control

WELFARE:

3,000.00	General Assistance
1,000.00	Old Age Assistance
1,000.00	Aid to the Disabled

CULTURE AND RECREATION:

6,000.00	Libraries
7,700.00	Parks and Playgrounds
175.00	Patriotic Purposes

DEBT SERVICE:

16,000.00	Principal of Long Term Bonds
6,000.00	Interest Expense - Long Term Bonds
21,000.00	Interest Expense - Tax Anticipation Notes

MINUTES OF THE 1990 TOWN MEETING - Page 3

ARTICLE 2: (continued)

CAPITAL OUTLAY

\$ 21,000.00	Bridge Replacement
3,000.00	Recycling Center
5,000.00	Ambulance Start-Up
3,000.00	Tractor and Mower

OPERATING TRANSFERS OUT

PAYMENTS TO CAPITAL RESERVE FUNDS

4,000.00	Fire Truck
5,000.00	Cruiser
3,000.00	Truck #1
5,000.00	Truck #2
4,000.00	Grader
3,000.00	Loader
5,000.00	Reappraisal

MISCELLANEOUS

7,800.00	Fica, Retirement & Pension Contributions
36,000.00	Insurance
1,500.00	Unemployment Compensation
<u>\$444,298.00</u>	

Motion: Paul Goundrey

Second: Robin Taylor

Result: Passed with an affirmative voice vote.

ARTICLE 3: Voted to raise and appropriate the sum of \$49,950.00
\$ 49,950.00 (Forty-nine Thousand Nine Hundred Fifty Dollars)
for the purchase of a new two-ton dump truck and sander and to authorize the withdrawal of all funds on hand, including interest, from the Town Truck #1 Capital Reserve Fund and raise the balance to cover the remainder.

Motion: Paul Goundrey

Second: Julia Fifield

Amendment by Butch Roberts: To authorize the Selectmen to sell the old truck and use the funds to defray cost of the new truck.

Second: Alvin Gluek

Result: Defeated by voice vote in the negative.

Result of Article 3:

Show of Hands: YES: 85 No: 50

ARTICLE 4: Voted to establish the Lenore Niles Trust Fund with the gift of \$50,000.00 (Fifty-Thousand Dollars) from Lenore Niles.

Motion: Julia Fifield

Second: Paul Goundrey

MINUTES OF THE 1990 TOWN MEETING - Page 4

ARTICLE 4: (continued)

Result: Passed with affirmative voice vote.

ARTICLE 5: Voted to create the Lenore Niles Trust Committee. This committee will recommend to the Town the purposes for which the interest and/or principal from this Trust Fund will be used. The appropriation of these funds will be made through an article in the annual town warrant. The committee will consist of five members to be appointed by the Board of Selectmen.

Motion: Julia Fifield

Second: Paul Goundrey

Result: Passed with an affirmative voice vote.

ARTICLE 6:

\$ 3,752.58 Voted to raise and appropriate the sum of \$3,752.58 (Three Thousand Seven Hundred Fifty-two Dollars and 58 cents) from the Lenore Niles trust Fund for the purposes of erecting a playground for the children of Orford. This money is the interest from the gift and will be used in conjunction with money raised by the Parent and Teachers for Children. Any remaining funds will be used for shade tree replacement along the common.

Motion: David Bischoff

Second: Paul Goundrey

Result: Passed with an affirmative voice vote.

ARTICLE 7: Voted to authorize the Selectmen to hire money in anticipation of taxes.

Motion: David Bischoff

Second: Julia Fifield

Result: Passed with an affirmative voice vote.

ARTICLE 8: Voted to authorize the Selectmen to apply for and receive Federal Disaster Assistance Funds through the State Disaster Coordination Office and to expend the funds so received to repair the damage to Town Roads and/or Bridges caused by any disaster for which Federal Funds are available.

Motion: David Bischoff

Second: Julia Fifield

Result: Passed with an affirmative voice vote.

ARTICLE 9: Voted to authorize the Selectmen to apply for, receive and expend Federal and State grants which may become available during the course of the year, in accordance with RSA 31:95-b and also to accept

MINUTES OF THE 1990 TOWN MEETING - Page 5

ARTICLE 9: (continued)

and expend money from any other governmental unit or private source to be used for purposes for which the Town may legally appropriate money.

Motion: David Bischoff

Second: Julia Fifield

Result: Passed with an affirmative voice vote.

ARTICLE 10: Voted to authorize the Tax Collector to accept prepayment in anticipation of taxes as described in RSA 80:52A.

Motion: David Bischoff

Second: Betty Messer

Result: Passed with affirmative voice vote.

Motion by Rendell Tullar to move to Article 19.

Second: Mark Johnson

Result: Passed with an affirmative voice vote.

ARTICLE 19: Voted to provide for the election by official ballot of a seven-member planning board under the provisions of RSA 673:2.

Motion: Mark Johnson

Second: Bill Quackenbush

Motion: Amendment by Rendell Tullar to change to five-member board.

Result: Amendment defeated by show of hands.

yes: 55 NO: 58

Paper Ballot - Total cast: 147

YES: 75 No: 72

ARTICLE 11: Voted to accept title to the Orfordville School Building from the Orford School District and to raise and appropriate the sum of \$5,750.00 (Five Thousand Seven Hundred Fifty Dollars) to cover the transfer of title and associated legal fees as well as insurance and maintenance on the building for one year, to dig test pits and pay a professional engineer or licensed septic system designer, and to authorize the Moderator and Board of Selectmen to appoint a committee, not to exceed five members to oversee this project and to report back to the Town with specific recommendations and cost estimates regarding the Orfordville School Building and the Three (3) buildings in Orfordville, and furthermore to pass over Articles 12 through 15.

Motion: Robb Thomson

Second: Paul Goundrey

Result: Passed with an affirmative voice vote.

ARTICLE 11: (continued)

During the discussion period, Alice Boone expressed desires for keeping the lot as a whole for open space and playground for the children. Her comments are included at the end of this report.

ARTICLE 12: Voted to pass over this article to move all Town Offices to the Orfordville School Building as included in Article 11.

ARTICLE 13: Voted to pass over the Article to raise and appropriate the sum of \$3,000.00 (Three Thousand Dollars) to sub-divide the Orfordville School lot (7.6) into two lots and authorize the Selectmen to sell the upper lot (land only) at fair market value and appropriate any profit from the sale of said lot toward the expense of correcting the fire code violations, septic system design and installation and other renovations at the Orfordville School Building. This was part of Article 11 .

ARTICLE 14: Voted to pass over the article to raise and appropriate the sum of \$250.00 (Two Hundred Fifty Dollars) to hire a professional engineer to dig test pit at the Orfordville School to determine a suitable site for a new septic system capable of servicing the existing Town Offices, Town Hall, Orford Free Library and Orfordville School Building as this is included in Article 11.

ARTICLE 15: Voted to pass over this article to raise and appropriate the sum of \$2,500.00 (Two Thousand Five Hundred Dollars) to hire a professional engineer or licensed septic system designer to design a septic system at the Orfordville School Building. This was included in Article 11.

ARTICLE 16: Defeated the action to authorize the Selectmen to appoint the Highway Agent.
Motion: Paul Goundrey
Second: Robin Taylor
Result: Paper Ballot - Yes: 61 NO: 67

At this point the action by Butch Roberts to reconsider Article 19 was defeated by a voice vote.

MINUTES OF THE 1990 TOWN MEETING - Page 7

ARTICLE 17: Voted to establish an historic district commission in accordance with RSA 672-677. Said Commission will identify the lay-out of the historic district and submit for a vote at the next annual meeting the proposed ordinance and regulations and to authorize the Board of Selectmen to appoint (5 or 7) citizens as members of the Historic Commission pursuant to the provisions of RSA 673:4 and 673:5 and to appoint not more than 5 additional citizens as alternate members pursuant to the provisions of RSA:6 or take any other action relating thereto. This motion is a combination of Articles 17 & 18.
Motion: Virginia Thorndike
Second: Paul Goundrey
Result: Passed with an affirmative voice vote.

ARTICLE 18: Combined in Article 17.

ARTICLE 20: Voted to authorize the Selectmen to act as the franchising authority for the franchising and regulation of cable television system for the Town pursuant to RSA 53C.
Motion: Paul Goundrey
Second: Robin Taylor
Result: Passed with an affirmative voice vote.

ARTICLE 21: Voted to designate and proclaim April 22, 1990 as EARTH DAY 1990 and to set aside that day for public activities promoting preservation of the global environment and launching the "Decade of Environment."
Motion: Julia Fifield
Second: Sheila Perry
Result: Passed with an affirmative voice vote.

ARTICLE 22: No reports to be made. Passed to Article 23.

ARTICLE 23: As there was no other business, the meeting was recessed and the polls closed at 10:30 P.M.

The results of the Australian Balloting were announced at 11:29 P.M. and are as follows:

220 votes	Road Agent: Peter Angwin
114 votes	Roger Noyes

112 votes	Selectman: Joan Harris
117 votes	P. Chase Kling
117 votes	Robb Thomson
2 votes	William McKee
1 vote	Tom Thomson
1 vote	Cedric Harrington
1 vote - 13	Butch Roberts

MINUTES OF 1990 TOWN MEETING - Page 8

The results of Official Ballots (continued)

The tie will be broken at a later date.

308 votes	Moderator: Peter Thomson
3 votes	Glyneta Thomson
3 votes	Tom Trunzo
1 vote	Charles Parker
1 vote	Henry Miyares
1 vote	Mark Drabick
1 vote	Mark Blanchard

336 votes	Tax Collector: Louise Mack
1 vote	Rhonda Morris
1 vote	Linda Gordon
1 vote	Della Dominique

316 votes	Town Clerk: Edna J. Adams
2 votes	Linda Gordon
4 votes	Betty Messer
1 vote	Susan Taylor
1 vote	Judy Franklin
3 votes	Greta Knapp
1 vote	Ruth Brown
1 vote	Della Dominique

	Supervisor: Write-ins:
158 votes	Ruth Brown
3 votes	Teresa Hook
2 votes	Joyce McKee
2 votes	Laura Verry
1 vote	Dave Bischoff
1 vote	Shirley Deblois
1 vote	Judy Franklin
1 vote	Martha Smith
1 vote	Ralph Parker
1 vote	Bill McKee
1 vote	Priscilla Harrington

Being present, Louise Mack & Edna J. Adams took the oath of office.

The tie vote between the Selectmen was discussed and it was decided to contact the Secretary of State for interpretation of RSA 669:36: In case of a tie vote at any town election, except as provided for unofficial ballots in RSA 669:60, the winner shall be determined by lot by the town clerk in the presence of the candidates who are tied if, upon notice from him, they elect to be present.

MINUTES OF THE 1990 TOWN MEETING - Page 9

Ballots sealed and signed at 11:29 P.M.
MEETING adjourned at 11:30 P.M.

Respectfully submitted,

EDNA J. ADAMS
Clerk of Orford

March 16, 1990 8:30 A.M. The tie for Selectmen was broken at the office of the Town Clerk by the bottle method which is used in the Senate. Each candidate selected a ball with a number, the bottle was tipped by the Clerk and Robb Thompson emerged the winner. Present for the tie breaker were: Elizabeth Bischoff, Ralph Bischoff, David Bischoff, Joan Harris and a Valley News Photographer. Robb Thomson took the oath of office at 8:35 A.M. administered by Edna J. Adams, Clerk.

Waivers of right to re-count were received from: Cedric Harrington, Joan Harris, Bill McKee, Robb Thomson, Tom Thomson and P. Chase Kling prior to the tie-breaker.

Respectfully submitted,

EDNA J. ADAMS
Clerk of Orford

A True Copy of Record, Attest:

EDNA J. ADAMS

TOWN OF ORFORD
STATE OF NEW HAMPSHIRE
ANNUAL TOWN MEETING WARRANT

TO THE INHABITANTS OF THE TOWN OF ORFORD, County of Grafton, in said State, qualified to vote on Town Affairs:

You are hereby notified to meet at Memorial Hall in said Orford on Tuesday, the 12th day of March next, at seven o'clock in the evening to act on the following subjects:

Article 1. To choose all necessary Town Officers. The polls will be open from four o'clock in the afternoon and will close no earlier than nine o'clock in the evening for you to cast your ballot for the following officers:

Moderator	
Selectman	3 year term
Road Agent	1 year term
Supervisor of the Checklist	
Tax Collector	1 year term
Planning Board	1 year term
Planning Board	1 year term
Planning Board	2 year term
Planning Board	2 year term
Planning Board	3 year term
Planning Board	3 year term

and to vote on anything that may be on your ballot.

Article 2. To see if the Town will vote to raise and appropriate the sum of \$438,623.00 (Four Hundred and thirty eight thousand, six hundred and twenty-three dollars) to include the following budget items:

<u>General Government</u>	
Town Officer's Salary	\$ 13,000.00
Town Officer's Expenses	23,600.00
Election & Registration Expenses	750.00
Cemeteries	5,000.00
General Government Buildings	4,200.00
Reappraisal of Property	1,800.00
Planning	5,775.00
Legal Expenses	4,200.00
Regional Association	943.00
Contingency Fund	2,000.00
Tax Mapping	850.00

TOWN WARRANT - Page 2

Article 2. (continued)

Public Safety

Police Department	\$ 33,735.00
Fire Department	15,050.00

Highways, Streets and Bridges

Town Maintenance	\$ 88,900.00
General Highway Dept.	
Expenses	22,900.00
Street Lighting	4,000.00

Sanitation

Garbage Removal	\$ 25,000.00
Dump Closure	3,000.00
Recycling	2,000.00

Health

Health Department	\$ 4,010.00
Ambulance	14,900.00
Animal Control	400.00

Welfare

Welfare:	\$ 5,250.00
General Assistance	
Old Age Assistance	
Aid to the Disabled	

Culture and Recreation

Libraries	\$ 6,685.00
Parks and Playgrounds	8,350.00
Patriotic Purposes	175.00

Debt Service

Principal of Long-Term	
Bonds	\$ 15,000.00
Interest Expense-	
Long-Term Bonds	4,400.00
Interest Expense-Tax	
Anticipation Notes	21,000.00

Capital Outlay

Bridge Replacement	\$ 10,000.00
Recycling Center	1,000.00
Tractor and Mower	3,000.00
Equipment Trailer	3,500.00

Operating Transfers Out

Payments to Capital Reserve	
Funds:	
Fire Truck	\$4,800.00
Truck #1	5,000.00

Article 2. (continued)

<u>Operating Transfers Out (cont'd)</u>		
<u>Payments to Capital Reserve (cont'd)</u>		
Truck #2	\$5,500.00	
Grader	6,000.00	
Loader	6,000.00	
Reappraisal	4,000.00	
Bridge		
Replacement	<u>10,000.00</u>	\$ 41,300.00
<u>Miscellaneous</u>		
<u>FICA, Retirement & Pension</u>		
Contributions		8,400.00
Insurance		33,550.00
Unemployment Compensation		1,000.00

Article 3. To see if the Town will vote to appropriate the sum of \$19,500.00 for the purchase and equipping of a new 4 WD Police Cruiser and to authorize the withdrawal of all funds on hand, including interest, from the Town Police Cruiser Capital Reserve Fund and raise the balance to cover the remainder.

Article 4. To see if the Town will vote to authorize the Selectmen to sell by advertised sealed bid the present Chevy Blazer Police Cruiser.

Article 5. To see if the Town will vote to accept the Lenore Niles Trust Fund in the amount of \$50,000.00.

Article 6. To see if the Town will vote to appropriate the interest, \$4,055.52, from the Lenore Niles Trust Fund for the purpose of planting trees on town owned property and improving community recreation facilities.

Article 7. To see if the Town will vote to establish an Expendable Trust Fund, in accordance with RSA 31:19A, for the replacement and care of trees on Town property in the amount of \$200.00 and to authorize the use and transfer of this amount from the December 31, 1990 fund balance for this purpose. Both the principal and interest of this fund are expendable.

Article 8. To see if the Town will vote to establish the Fire Truck/Tanker Capital Reserve Fund as provided by RSA 35:1 and to raise and appropriate the sum of \$2,500.00 as an initial deposit.

Article 9. To see if the Town will vote to establish the Dump Closure Capital Reserve Fund as provided by RSA 35:1

Article 9. (continued)

and to raise and appropriate the sum of \$5,000 as an initial deposit.

Article 10. To see if the Town will vote to establish the Orfordville Town Buildings Capital Reserve Fund as provided by RSA:35:1 and to raise and appropriate the sum of \$6,000.00 as an initial deposit.

Article 11. To see if the Town will vote to authorize the Selectmen to sell by sealed bid the tractor and gang mower formerly used to mow the Common and Community Field.

Article 12. To see if the Town will vote to authorize the Selectmen to convey to Larry and Susan Taylor parcel 008-029-035, a lot in the Sunday Mountain Development, in return for an easement on the Taylor's land for the reconstruction at the intersection of Indian Pond Road and Archertown Road.

Article 13. To see if the Town will vote to authorize the Selectmen to appoint the Highway Agent as provided in RSA 231:62 (effective March 1992).

Article 14. To see if the Town will vote to expand the Parks and Playgrounds Committee, from five (5) to seven (7) members, to include representatives from the Swim and Ski Programs.

Article 15. To see if the Town will vote to discontinue completely that portion of Mason Road from its intersection with Archertown Road up to its intersection with the new Norris Road extension.

Article 16. To see if the Town will vote to authorize the Selectmen to hire money in anticipation of taxes.

Article 17. To see if the Town will adopt the provisions of RSA 72:43-f for the adjusted elderly exemptions from property tax. These statutes provide for the following exemptions, based on assessed value, for qualified taxpayers: for a person 65 years of age up to 75 years, \$10,000.00; for a person 75 years of age up to 80 years, \$15,000.00; for a person 80 years of age or older, \$20,000.00. To qualify, the person must have been a New Hampshire resident for at least 5 years; own the real estate individually or jointly, or if the real estate is owned by his spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of less than \$10,000.00 or if married, a combined net income of less than \$12,000.00, and own net assets of \$30,000.00 or less, excluding the value of the person's residence.

TOWN WARRANT - Page 5

Article 18. To see if the Town will authorize the Selectmen to apply for and receive Federal Disaster Assistance Funds through the State Disaster Coordination Office and to expend the funds so received to repair the damage to Town Roads and/or Bridges caused by any disaster for which Federal Funds are available.

Article 19. To see if the Town will vote to authorize the Selectmen to convey any real estate acquired by the town by tax collector's deed. Such conveyance shall be by deed following a public auction, or the property may be sold by advertised sealed bids, or may be otherwise disposed of as justice may require, pursuant to RSA 80:80.

Article 20. To see if the Town will vote to authorize the Selectmen to apply for, receive and expend federal and state grants which may become available during the course of the year, in accordance with RSA 31:95-b and also to accept and expend money from any other governmental unit or private source to be used for purposes for which the Town may legally appropriate money.

Article 21. To see if the Town will vote to authorize the Selectmen to accept on behalf of the town gifts, legacies and devises made to the town in trust for any public purpose, as permitted by RSA 31:19.

Article 22. To see if the Town will vote to convey any and all interest that it may have in property of Judy Franklin, Lewis Franklin, and others on Indian Pond Road and to authorize the Selectmen to sign and deliver a Quitclaim Deed to the owners. (The purpose of this article is to clear up the title to the property owned by Judy Franklin and others with regard to tax sales in 1939 and 1940. The Town conveyed the property to Arthur L. Franklin by deed dated March 27, 1942, recorded in the Grafton County Registry of Deeds, Book 710, Page 311. Arthur L. Franklin and his heirs and successors have owned the property since 1926. The Selectmen have received an opinion from the Town attorney that the Town has no interest in this real estate.)

Article 23. To hear the reports of Agents, Auditors and Committees heretofore chosen and to pass any vote relating thereto.

Article 24. To transact any other business that may legally come before said meeting.

TOWN WARRANT - Page 6

Given under our hand and seal at Orford this twentieth day of February in the year of our Lord, one thousand, nine hundred and ninety-one.

PAUL J. GOUNDREY
ROBIN L. TAYLOR
ROBB R. THOMSON
Selectmen, Town of Orford

A true copy:
Attest:
PAUL J. GOUNDREY
ROBIN L. TAYLOR
ROBB R. THOMSON
Selectmen, Town of Orford

BUDGET OF THE TOWN OF ORFORD

PURPOSES OF APPROPRIATION	Appro- priations 1990	Actual Expen- ditures 1990	Appro- priations 1991
GENERAL GOVERNMENT			
Town Officers' Salaries	\$ 11,500.	\$ 13,368.	\$ 13,000.
Town Officers' Expenses	22,500.	23,966.	23,600.
Election & Registration Exp.	2,000.	1,334.	750.
Cemeteries	5,000.	5,000.	5,000.
General Government Buildings	4,000.	5,620.	4,200.
Reappraisal of Property	1,500.	900.	1,800.
Planning and Zoning	5,500.	6,454.	5,775.
Legal Expenses	4,000.	4,555.	4,200.
Advertising and Regional Assoc.	943.	943.	943.
Contingency Fund	2,000.	1,200.	2,000.
PUBLIC SAFETY			
Police Department	32,130.	32,744.	33,735.
Fire Department	14,350.	14,412.	15,050.
Tax Mapping	1,000.	857.	850.
HIGHWAYS, STREETS & BRIDGES			
Town Maintenance	85,500	75,729.	88,900.
General Highway Dept. Exp.	21,800	31,890.	22,900.
Street Lighting	4,000.	3,023.	4,000.
SANITATION			
Recycling	1,000.	00.	2,000.
Garbage Removal	25,000	27,064	25,000.
HEALTH			
Health Department	4,000.	3,893.	4,010.
Hospitals and Ambulances	10,000.	12,540.	14,900.
Animal Control	400.	343.	400.
WELFARE			
General Assistance	3,000.	2,272.	5,250.
Old Age Assistance	1,000.	00.	
Aid to the Disabled	1,000.	1,306.	
CULTURE AND RECREATION			
Library	6,000.	6,156.	6,685.
Parks and Recreation	7,700.	7,588.	8,350.
Patriotic Purposes	175.	104.	175.

BUDGET OF THE TOWN OF ORFORD - 2

PURPOSES OF APPROPRIATION	Appropriations 1990	Actual Expenditures 1990	Appropriations 1990
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DEBT SERVICE

Principal of Long-Term Bonds & Notes	\$ 16,000.	\$ 16,000.	\$ 15,000.
Interest Expense-Long Term Bonds & Notes	6,000.	5,488.	4,400.
Interest Expense-Tax Anticipation Notes	21,000.	19,581.	21,000.

CAPITAL OUTLAY

See attached schedule*	87,700.	84,750.	17,500.
New Equipment	8,000.	6,369.	00.

OPERATING TRANSFERS OUT

Payments to Capital Reserve Funds	29,000.	29,000.	41,300.
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MISCELLANEOUS

Dump Closure	10,000.	700.	3,000.
FICA, Retirement & Pension Contributions	7,800.	8,533.	8,400.
Insurance	36,000.	32,204.	33,550.
Unemployment Compensation	1,500.	648.	1,000.

TOTAL APPROPRIATIONS

\$499,998.	\$486,534.	\$438,623.
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*CAPITAL OUTLAY

Bridge Replacement	\$ 21,000.	\$ 16,669.	\$ 10,000.
Recycling Center	3,000.	00.	1,000.
Ambulance Start-up	5,000.	4,660.	00.
Tractor/Mower	3,000.	3,000.	3,000.
New Town Truck	49,950.	48,796.	00.
Building Study Fund	5,750.	1,756.	00.
Addition to Garage		6,003.	00.
Capital Improvement Plan		320.	00.
Equipment Trailer			3,500.
Niles Fund Account		3,546.	

87,700.	\$ 84,750.	\$ 17,500.
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Date: February 13, 1991

PAUL J. GOUNDREY
ROBIN L. TAYLOR
ROBB R. THOMSON
Selectmen of Orford

REPORT OF THE ORFORD BUDGET COMMITTEE FOR 1990

The recommendation of the Budget Committee is to approve the budget proposed by the Selectmen for 1991. It has been outlined and cooperatively discussed during our meetings and found to be well thought out and reasonable.

Many improvements have taken place in the budgeting process this year. Information was made readily available for the Budget Committee by the Selectmen and Administrative Assistant, and the outline draft of the Capital Improvement Plan (C.I.P.) was valuable as an aid in understanding the needs of individual departments. The C.I.P. helps show cost estimates in some areas for up to six years, allowing informed budgetary tradeoffs and decisions to be made.

Some measures discussed in last year's Budget Committee Report have been effected by the Selectmen, they are:

- Expansion of Capital Reserve Fund to include Bridges and other large capital items
- Movement of some Capital Outlay items from individual department to Capital Budget, for the purpose of improving accountability.
- Provide guidelines to the individual department heads to aid them in preparation of coming years budget request (5% CAP)

The cost for borrowing money and the possibility of tax billing more than once a year were discussed. Revenues received from late penalties exceeds the interest expense by several thousand dollars, and multiple billings would confuse both the penalty assessment and many taxpayers, so that the new income from penalties might drop far below potential savings in interest expense.

When amounts for the capital items contained in Articles 3, 8, 9 and 10 are added to the new proposed appropriations, the total is still \$28,000 less than the amount appropriated last year. Savings come primarily out of the Capital Outlay, (\$49,000 Truck; \$6,000 Garage Addition; \$5,000 Ambulance Start-up; etc.) not the operating budgets, most of which have been slightly increased.

JAMES L. HOOK
ROBERT G. PALIFKA
HAROLD J. TAYLOR
GLYNETHA THOMSON
HERBERT C. VERRY

DETAIL OF DISBURSEMENTS BY ORDER OF SELECTMEN				SUMMARY	
	Appro- piation	Disburse ments	Unexpended Balance	Over- Draft	
<u>GENERAL GOVERNMENT</u>					
Town Officers' Salary	\$ 11,500.00	\$ 13,368.01		\$	1,868.01
Town Officers' Expenses	22,500.00	23,966.18			1,466.18
Election & Registration Expense	2,000.00	1,334.40	\$	665.60	
Cemeteries	5,000.00	7,199.74			2,199.74
General Government Buildings	4,000.00	5,620.08			1,620.08
Reappraisal of Property	1,500.00	900.00	600.00		
Planning	5,500.00	6,453.76			953.76
Legal Expenses	4,000.00	4,555.13			555.13
Regional Association	943.00	943.00			
Contingency Fund	2,000.00	1,200.00	800.00		
Tax Mapping	1,000.00	856.92	143.08		
<u>PUBLIC SAFETY</u>					
Police Department	32,130.00	32,744.23			614.23
Fire Department	14,350.00	14,411.87			61.87
<u>HIGHWAYS, STREETS & BRIDGES</u>					
Town Maintenance	85,500.00	75,728.71	9,771.29		
General Highway	21,800.00	31,889.85			10,089.85
Street Lighting	4,000.00	3,022.81	977.19		
New Equipment	8,000.00	6,369.00	1,631.00		
<u>SANITATION</u>					
Garbage Removal	25,000.00	27,064.29			2,064.29
Dump Closure	10,000.00	700.00	9,300.00		
Recycling	1,000.00	0.00	1,000.00		
<u>HEALTH</u>					
Health Department	4,000.00	3,893.00	107.00		
Ambulance	10,000.00	12,539.68			2,539.68
Animal Control	400.00	343.15	56.85		

DETAIL OF DISBURSEMENTS BY ORDER OF SELECTMEN - SUMMARY - 2

	Appropriation	Disbursements	Unexpended Balance	Over-Draft
WELFARE				
General Assistance	\$ 3,000.00	\$ 2,271.92	\$ 728.08	
Old Age Assistance	1,000.00	0.	1,000.00	
Aid to the Disabled	1,000.00	1,305.56		\$ 305.56
CULTURE & RECREATION				
<u>Libraries:</u>				
Free Library	3,835.50	3,835.50		
Social Library	2,164.50	2,479.83		315.33
Parks & Playgrounds	7,700.00	7,588.34	111.66	
Patriotic Purposes	175.00	103.63	71.37	
DEBT SERVICE				
Principal of Long Term Bonds	16,000.00	16,000.00		
Interest Expense: Long-Term Bonds	6,000.00	5,487.70	512.30	
Interest Expense: T.A.N.	21,000.00	19,581.06	1,418.94	
CAPITAL OUTLAY				
Bridge Replacement	21,000.00	16,669.06	4,330.94	
Recycling Center	3,000.00	0.	3,000.00	
Ambulance Start-up	5,000.00	4,660.00	340.00	
Tractor and Mower	3,000.00	3,000.16		.16
Building Study Fund	5,750.00	1,756.01	3,993.99	
New Town Truck	49,950.00	48,796.20	1,153.80	
Addition to Garage		6,003.18		6,003.18
Capital Improvement Plan		320.00		320.00
OPERATING TRANSFERS OUT				
Fire Truck	4,000.00	4,000.00		
Cruiser	5,000.00	5,000.00		
Truck #1	3,000.00	3,000.00		
Truck #2	5,000.00	5,000.00		

DETAIL OF DISBURSEMENTS BY ORDER OF SELECTMEN - SUMMARY - 3

Appropriation Disbursements Unexpended Balance Over-Draft

OPERATING TRANSFERS OUT (Continued)

Grader \$ 4,000.00 \$ 4,000.00
 Loader 3,000.00 3,000.00
 Reappraisal 5,000.00 5,000.00

MISCELLANEOUS

Federal Taxes 7,800.00 8,533.12 \$ 733.12
 Insurance 36,000.00 32,204.30 3,795.70
 Unemployment Compensation 1,500.00 648.00 852.00
 Niles Fund Interest 3,545.90 3,545.90

TOTALS \$499,998.00 \$488,893.28 \$ 46,360.79 \$ 35,256.07

Other Payments

County Tax \$ 73,936.00
 Discounts, Abatements & Refunds 9,503.22
 Fees 4,694.00
 School 1,073,040.50
 Taxes Bought by Town 75,395.30
 Tax Anticipation Notes 780,000.00
 Down Payment on Fire Truck 100,000.00

TOTAL

\$2,116,569.02

Disbursement of Appropriated Funds

488,893.28

TOTAL DISBURSEMENTS BY ORDER OF SELECTMEN

\$2,605,462.30

DETAIL OF DISBURSEMENTS BY ORDER OF SELECTMEN - 4

Town Officers' Salaries

Betty Messer	\$ 84.04
Charles Peters	461.75
Edna J. Adams	1,000.00
Evelyn Buntin	923.48
Fleet Bank, Federal Taxes	443.04
Louise Mack	8,358.71
Paul Goundrey	692.62
Robb Thomson	692.62
Robin Taylor	692.62
WGSB, Federal Taxes	19.13

OVERALL TOTAL \$ 13,368.01

Town Officers' Expense

Bradford National Bank	\$ 15.00
Brown's River Bindery	986.45
Charles Peters	8.00
Chase Kling	178.31
Edna J. Adams	3,658.58
Elizabeth Bischoff	48.00
Equity Publishing Co.	341.76
Evelyn Buntin	16.63
Fleet Bank, Federal Taxes	919.82
Fletcher Printing Co.	79.90
Fogg's Hardware	49.14
Gail Shipman	10,621.08
Gnomen Copy	126.36
Grafton County Probate Ct.	1.50
Julia Fifield	48.90
Loring Short & Harmon	210.00
Louise Mack	10.25
Maclean Hunter Market Reports	140.95
Magee Greydon Freeman	558.51
Municipal Computer Service, Inc.	297.01
NET	659.66
NH City & Town Clerk's Assoc.	12.00
NH State Library	2.90
NHMA	445.00
Office of Register of Deeds	200.25
Paul Goundrey	100.00
Postmaster, Town of Orford	582.00
Richard Hauger	301.25
Robb Thomson	119.95
Robin Taylor	209.50
Selectmen, Petty Cash	138.93
The Gibby Press	2,488.90
The University of NH	200.00
Treasurer, State of NH	13.81

DETAIL OF DISBURSEMENTS BY ORDER OF SELECTMEN - 5

Town Officers' Expenses

Valley News	\$ 49.00
WGSB	47.00
WGSB, Federal Taxes	79.88

OVERALL TOTAL	\$ 23,966.18
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Copier Receipts	\$ (116.85)
Telephone Call Reimburse.	(7.50)
	\$ 23,841.83

Election

Alice Boone	\$ 109.00
Elizabeth Bischoff	40.00
Fleet Bank, Federal Taxes	8.73
Hattie Davis	116.00
Helen Mack	114.00
Joyce McKee	30.00
Judith Parker	69.00
Laura Verry	181.00
Mt. Cube Press	102.50
Peter Thomson	116.03
Ruth Brown	103.43
Teresa Hook	157.10
Valley News	161.90
WGSB, Federal Taxes	25.71

OVERALL TOTAL	\$ 1,334.40
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Cemeteries

Fleet Bank, Federal Taxes	\$ 2,199.74
Orford Cemetery Commission	5,000.00

OVERALL TOTAL	\$ 7,199.74
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Orford Cemetery Commission	(2,199.74)
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	\$ 5,000.00
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Town Buildings

Betty Pike	\$ 476.65
CVEC	467.14
David Cloud	2,200.00
Fogg's Hardware	238.86
Mt. Carr Pine Sales	142.50
Oakes Bros. Inc.	1,173.43
Perry's Oil Service	726.02
Philip G. Boone	90.00
Richard Butman	52.18
Selectmen, Petty Cash	53.30
OVERALL TOTAL	\$ 5,620.08

DETAIL OF DISBURSEMENTS BY ORDER OF SELECTMEN - 6

Reappraisal of Property

United Appraisal Company	\$ 900.00
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Planning Board

Patricia Hammond	\$ 70.68
Richard Hauger	475.00
Selectmen, Petty Cash	13.25
Sheri Clifford	87.50
UVLS Council	5,703.05
Valley News	93.28
Virginia Thorndike	11.00

OVERALL TOTAL	\$ 6,453.76
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Subdivision fees	\$ (3,091.50)
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	\$ 3,362.26
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Legal Expense

Lawrence F. Gardner	\$ 4,555.13
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Regional Association

UVLS Council	\$ 943.00
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Contingency Fund

Laurence F. Gardner	\$ 1,200.00
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Tax Maps

Fleet Bank, Federal Taxes	\$ 57.59
Richard Butman	783.26
WGSB, Federal Taxes	16.07

OVERALL TOTAL	\$ 856.92
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Police Department

Ace Fingerprint Equip. Lab	\$ 67.39
Christopher R. O'Connor	500.00
Dame Hill Auto	371.15
Equity Publishing Co.	173.00
Fleet Bank, Federal Taxes	3,448.15
Granite State Police Supply	10.60
H. Horton Washburn	16.59
NACOP	30.00
Neptune Inc.	185.80
NET	702.13
NH Assoc. of Chiefs of Police	20.00
NH Retirement System	2,634.97
Orford FAST Squad	23.50
Orford Servicenter Inc.	1,008.94

DETAIL OF DISBURSEMENTS BY ORDER OF SELECTMEN - 7

Police Department (continued)

Perry's Oil Service	\$ 1,379.43
Rudolph Brooks	20,594.43
Selectmen, Petty Cash	39.00
State of NH-MV	3.00
The Brotherhood Leather Co.	48.21
Town of Hanover	870.95
Treasurer, State of NH	40.00
Upper Valley Ambulance	50.00
Vermont Color	40.54
Village Auto Parts	133.75
WGSB, Federal Taxes	352.70

OVERALL TOTAL \$ 32,744.23

Special Duty Income \$ (161.25)
Police Report Copies (42.00)

\$ 32,540.98

Fire Department

3M	\$ 1,675.00
Allen Hebb	69.26
Anton Enterprises	120.20
Arthur Dennis	272.78
Bradford Oil Co.	372.26
Coffin's Garage	390.00
Conway Association	1,749.00
Dennis Streeter	23.09
Donald Reed	55.41
Erva Barnes	16.10
Everett Blake	16.10
Fairlee Volunteer Fire Dept.	62.50
Fire Control Service Inc.	3,522.00
Franklin Sanborn	73.88
Gerald Pease	26.64
Greg Barker	41.56
Guy Smith	55.41
Henry Andrews	13.85
James Hook	50.79
Kenneth Uline	71.50
Laconia Fire Equipment	202.60
Larry Taylor	64.64
Mark Johnson	50.79
Mark Marsh	83.11
Maurice Roberts Jr.	85.36
Middlesex Fire Equipment	694.42
Newton's	13.58
Orford Servicercenter Inc.	100.89

DETAIL OF DISBURSEMENTS BY ORDER OF SELECTMEN - 8

Orford Fire Department (continued)

Orford Volunteer Fire Dept.	\$ 2,400.00
Paul Goundrey	36.94
Pierce Enterprises	35.00
Piermont Fire Dept.	50.00
Robert Robinson	129.29
Robert W. Fritz	50.00
Selectmen, Petty Cash	2.40
State of NH-MV	12.00
Steve Sanborn	87.73
Town of Hanover	1,243.55
Town of Hanover Fire Dept.	50.00
UVRESA	50.00
Village Auto Parts	131.18
Wayne Godfrey	64.64
WGSB, Federal Taxes	96.42

OVERALL TOTAL \$ 14,411.87

Reimbursement - Call to (137.50)

Fire

\$ 14,274.37

Town Highway Maintenance

Akzo Salt	\$ 3,724.54
Arthur Whitcomb	45.97
Blaktop Inc.	12,171.42
Cargill Salt Eastern	772.08
ET & HK Ide Inc.	89.50
Fleet Bank, Federal Taxes	9,519.76
Fogg's Hardware	374.20
K & L Construction Inc.	270.00
Morton Bailey Construction	2,435.50
Mountainview Lumber	1,268.56
Noel King Excavating	80.00
Northeastern Culverts	1,842.34
Peter Angwin	17,432.29
Pompy Farms Crushed Stone	274.72
Randy Whitcher	1,365.00
Richard Hauger	307.50
Sayre Gravel	1,078.00
Theodore Nutter	4,157.32
W. B. & R. L. Martin	879.25
Wayne Weeks	460.00
Weymouth Pike Jr.	16,216.25
WGSB, Federal Taxes	964.51

OVERALL TOTAL \$ 75,728.71

DETAIL OF DISBURSEMENTS BY ORDER OF SELECTMEN - 9

General Highway

B-B Chain Co.	\$ 524.00
Bailey Bros.	59.34
Barrett Equipment Inc.	521.77
Bob's Small Engine Repair	60.75
Bond Auto Parts	61.01
Brookside Store	3.70
CEI	161.53
Claremont Chemicals	302.45
Clark's Truck Center	189.02
Conn. Valley Trucking Inc.	300.00
CVEC	406.75
E. T. & H. K. Ide Inc.	116.90
E. W. Sleeper	893.63
Fogg's Hardware	107.20
Herb Butman	2,001.63
Hersey's Transmission Serv.	1,055.00
Kibby Equipment	853.42
Kidder's Automotive	350.00
Lawson Products Inc.	649.97
M & M Equipment	155.78
Miller Auto Co.	698.26
Mountain Communication	1,241.77
NET	691.24
New England Equipment	3,165.40
Newton's	121.60
Northern Petroleum Co.	374.16
Oxygen & Welding Supply Co.	226.08
Patsy's	99.14
Perry's Oil Service	10,888.23
Peter Angwin	29.46
Phoenix Distributors	52.88
R. A. K. Industries	1,015.62
Shur Auto Parts	1,411.02
State of NH-MV	12.00
Thetford Medical Center	36.50
Townline Equipment Sales Inc.	60.95
Treasurer, State of NH	1,398.00
Village Auto Parts	271.27
Weymouth Pike Jr.	28.30
Wilson Tire	1,294.12

OVERALL TOTAL \$ 31,889.85

Street Lighting

CVEC \$ 3,022.81

DETAIL OF DISBURSEMENTS BY ORDER OF SELECTMEN - 10

New Equipment

Barrett Equipment Inc. \$ 6,369.00

Garbage Removal

Barker Sargent Corp. \$ 1,052.00
 Consumat Sanco Inc. 21,181.68
 Elizabeth Bischoff 50.50
 Fletcher Printing Co. 53.65
 Floyd Marsh Rubbish Removal 4,410.00
 Gnomen Copy 30.00
 Ralph Bischoff 46.46
 UVLS Council 240.00

OVERALL TOTAL \$ 27,064.29

Reimbursement Tipping \$ (1,456.10)
 Fees

Sale of Trash Tickets (3,284.00)

\$ 22,324.19

Dump Closure

Conn. Valley Trucking Inc. \$ 200.00
 Dubois & King 500.00

OVERALL TOTAL \$ 700.00

Home and Community Health Care

Home & Comm. Health \$ 3,893.00
 Care

Ambulance

Town of Hanover \$ 5,240.98
 Upper Valley Ambulance 7,298.70

OVERALL TOTAL \$ 12,539.68

Payment of Ambulance \$ (390.70)
 Bills

\$ 12,148.98

Animal Control

NH State Library \$ 4.00
 Oxbow Veterinary Clinic 30.50
 Rodney Corliss 94.20
 Treasurer, State of NH 101.50
 Wheeler & Clark 112.95

OVERALL TOTAL \$ 343.15

DETAIL OF DISBURSEMENTS BY ORDER OF SELECTMEN - 11

General Assistance

Community Action Outreach	\$ 406.00
Grafton County Sr. Cit. Council	1,139.00
General Assistance Disbursements	<u>726.92</u>

OVERALL TOTAL \$ 2,271.92

Aid to Disabled

Gove & Bancroft Pharmacy	<u>\$ 1,305.56</u>
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Libraries

Fleet Bank, Federal Taxes	\$ 156.21
Orford Free Library	3,835.50
Orford Social Library	2,164.50
WGSB, Federal Taxes	<u>159.12</u>

OVERALL TOTAL \$ 6,315.33

Orford Social Library \$ (159.12)

\$ 6,156.21

Parks and Playgrounds

Arthur Whitcomb Inc.	\$ 106.30
Bannerman Sign & Promo	50.00
Blackmount Equipment Inc.	46.80
E. T. & H. K. Ide Inc.	18.30
Fleet Bank, Federal Taxes	412.92
Floyd Marsh Rubbish Removal	500.00
Fogg's Hardware	3.96
Jay's Portable Toilets	697.00
Journal Opinion	12.50
Keith Brooks	4,161.77
Mark MacDonald	1,100.66
Orford Servicerter Inc.	313.29
Theodore Nutter	7.50
Treasurer, State of NH	32.00
Tuck Press	34.00
W. B. & R. L. Martin Inc.	56.00
Weymouth Pike Jr.	34.00
WGSB, Federal Taxes	<u>1.34</u>

OVERALL TOTAL \$ 7,588.34

Swim Program \$ (330.00)

\$ 7,258.34

DETAIL OF DISBURSEMENTS BY ORDER OF SELECTMEN - 12

Patriotic Purposes

Patriotic Flag Co. \$ 103.63

Bonds and Notes

Connecticut Nat'l Bank \$ 16,000.00

Interest Expense

Connecticut Nat'l Bank \$ 5,487.70

WGSB 19,581.06

OVERALL TOTAL \$ 25,068.76

Capital Outlay

Baker Signs \$ 75.00

Barrett Equipment Inc. 16,235.00

Brown's Concrete Products 99.60

Central Supply Inc. 1,057.61

Clark's Truck Center 32,104.47

Fogg's Hardware 265.13

Green Water Wells & Pumps 120.00

John Deere Leasing Co. 3,000.16

Kibby Equipment 186.79

Mountainview Lumber 26.94

Oakes Bros. Inc. 431.90

Peter Angwin 114.00

Peterson's Metal Co. 168.00

Theodore Nutter 326.25

Upper Valley Ambulance Inc. 4,660.00

UVLS Council 320.00

Weymouth Pike Jr. 195.00

Wyman's Plumbing & Heating 3,393.69

OVERALL TOTAL \$ 62,779.54

Bridge Construction

Arthur Whitcomb Inc. \$ 1,083.10

Burtco 10,244.80

Conn. Valley Trucking Inc. 1,035.00

Fleet Bank, Federal Taxes 13.20

K & L Construction Inc. 70.00

O'Brien Forestry Services 1,704.43

Oakes Bros. Inc. 460.22

Peter Angwin 1,045.50

Theodore Nutter 149.30

Weymouth Pike Jr. 863.51

OVERALL TOTAL \$ 16,669.06

Fire Truck

Greenwood Fire Apparatus \$100,000.00

Inc.

DETAIL OF DISBURSEMENTS BY ORDER OF SELECTMEN - 13

Building Study Fund

Fogg's Hardware	\$ 18.09
Larry Ricker	265.00
Laurence F. Gardner	751.97
Office of Register of Deeds	22.45
Perley Colby Plumbing & Heating	96.50
Robert Newton	602.00

OVERALL TOTAL	<u>\$ 1,756.01</u>
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Niles Fund Interest Account

Fogg's Hardware	\$ 695.70
John O'Brien	97.50
Keith's Sporting Goods	100.50
Marturano Recreation Co.	1,583.98
Twin State Sand & Gravel	1,068.22

OVERALL TOTAL	<u>\$ 3,545.90</u>
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Capital Reserve Fund

Trustees of Trust Funds	<u>\$ 29,000.00</u>
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Federal Taxes

Fleet Bank, Federal Taxes	\$ 6,023.54
NH Retirement System	1,847.95
WGSB, Federal Taxes	661.63

OVERALL TOTAL	<u>\$ 8,533.12</u>
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Insurance

M. C. Wheeler Ins. Agency	\$ 971.00
NH Municipal Worker's Comp Fund	4,797.30
NHMA Insurance Trust	11,409.00
NHMA PLIT Inc.	15,027.00

OVERALL TOTAL	<u>\$ 32,204.30</u>
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Insurance Dividend	<u>\$ (764.51)</u>
--------------------	--------------------

\$ 31,439.79

Unemployment Compensation

State of New Hampshire	<u>\$ 648.00</u>
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STATEMENT OF APPROPRIATION AND TAXES
ASSESSED FOR THE TAX YEAR 1990

CERTIFICATE

This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge and belief.

PAUL J. GOUNDRY

ROBIN L. TAYLOR

April 18, 1990

ROBB THOMSON

PURPOSES OF APPROPRIATIONS

GENERAL GOVERNMENT

Town officers' salaries	\$ 11,500.
Town officers' expenses	22,500.
Election and Registration expenses	2,000.
Cemeteries	5,000.
General Government Buildings	4,000.
Reappraisal of Property	1,500.
Planning and Zoning	5,500.
Legal Expenses	4,000.
Advertising and Regional Association	943.
Contingency Fund	2,000.
Tax Mapping	1,000.

PUBLIC SAFETY

Police Department	32,130.
Fire Department	14,350.

HIGHWAYS, STREET, BRIDGES

Town Maintenance	85,500.
General Highway Department Expenses	21,800.
Street Lighting	4,000.
New Equipment	8,000.

SANITATION

Garbage Removal	25,000.
Dump Closure	10,000.
Recycling	1,000.

HEALTH

Health Department	4,000.
Hospitals and Ambulances	10,000.
Animal Control	400.

WELFARE

General Assistance	3,000.
Old Age Assistance	1,000.
Aid to the Disabled	1,000.

CULTURE AND RECREATION

Library	6,000.
Parks and Recreation	7,700.
Patriotic Purposes	175.

DEBT SERVICE

Principal of Long-Term Bonds & Notes	16,000.
Interest Expense - Long-Term Bonds & Notes	6,000.
Interest Expense - Tax Anticipation Notes	21,000.

APPROPRIATIONS AND TAXES - Continued

CAPITAL OUTLAY

Bridge Replacement	\$ 21,000.
Recycling Center	3,000.
Ambulance Start-up	5,000.
Tractor and Mower	3,000.
Dump Truck and Sander (Article 3)	49,950.
Transfer School Title	5,750.

OPERATING TRANSFERS OUT

Payments to Capital Reserve Funds				29,000.
Fire Truck	\$4,000.	Grader	\$4,000.	
Cruiser	5,000.	Loader	3,000.	
Truck #1	3,000.	Reappraisal	5,000.	
Truck #2	5,000.			

MISCELLANEOUS

FICA, Retirement and Pension Contributions	7,800.
Insurance	36,000.
Unemployment Compensation	1,500.

TOTAL APPROPRIATIONS \$499,998.

REVISED ESTIMATED REVENUES

TAXES

Yield Taxes	\$ 15,500.
Interest and Penalties on Taxes	22,000.
Land Use Change Tax	3,200.

INTERGOVERNMENTAL REVENUES - STATE

Shared Revenue - Block Grant	13,258.
Highway Block Grant	31,594.

LICENSES AND PERMITS

Motor Vehicle Permit Fees	\$ 75,000.
Dog Licenses	1,350.
Business License, Permits and Filing Fees	3,500.
Boat Registration	213.

CHARGES FOR SERVICES

Income from Departments	750.
Copies	150.
Trash Tickets	3,000.

MISCELLANEOUS REVENUES

Interest on Deposits	13,000.
Solid Waste Reimbursement	1,200.

OTHER FINANCING SOURCES

Withdrawals from Capital Reserve	44,000.
Fund Balance	12,488.

TOTAL REVENUES AND CREDITS \$240,203.

APPROPRIATIONS AND TAXES - Continued

TAX RATE COMPUTATION

Total Town Appropriations	\$ 499,998.
Total Revenues and Credits	240,203.
Net Town Appropriations	259,795.
Net School Tax Assessments	1,152,103.
County Tax Assessment	73,936.
Total of Town, School and County	1,485,914.
DEDUCT Total Business Profits Tax Reimbursement	24,923.
ADD War Service Credits	5,100.
ADD Overlay	4,141.
PROPERTY TAXES TO BE RAISED	<u>\$1,470,232.</u>

PROOF OF TAX COMPUTATION

<u>Valuation</u>	<u>Tax Rate</u>	<u>Property Taxes to be Raised</u>
\$ 32,584,933 x	\$45.12 =	\$1,470,232

TAX COMMITMENT ANALYSIS

Property Taxes to be Raised	\$1,470,232.
Less War Service Credits	5,100.
Total Tax Commitment	<u>\$1,465,132.</u>

MUNICIPAL TAX RATE BREAKDOWN

	NET		Approved	Approved	Prior Year
Tax Rate	Appropriation	Less BPT	Taxes to Be Raised	Tax Rate 1990	Tax Rate 1989
Town	\$269,036	\$3,190	\$265,846	\$8.16	\$5.56
County	73,936	1,047	72,887	2.24	2.35
School					
Dist.	1,152,183	20,686	1,131,497	<u>34.72</u>	<u>28.09</u>
				\$45.12	\$36.00

TAX CREDITS

	<u>Limits</u>	<u>No.</u>	<u>Estimated Tax Credits</u>
Paraplegic, double amputees owning specially adapted homes with V.A. assistance	Unlimited		Exempt
Totally and permanently disabled veterans, their spouses or widows, and the widows of veterans who died or were killed on active duty.	\$700	3	\$2,100
Other War Service Credits	50	60	3,000
TOTAL NUMBER AND AMOUNT		<u>63</u>	<u>\$5,100</u>

Will your town assess, levy and collect resident taxes in 1990? No.
Valuation on which Tax Rate is

<u>Computed</u>	<u>\$32,584,933</u>
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SUMMARY INVENTORY OF VALUATION TOWN OF ORFORD in Grafton County CERTIFICATE

This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge and belief.

PAUL J. GOUNDREY
ROBIN L. TAYLOR
ROBB R. THOMSON
Selectmen of Orford

September 26, 1990

		1990
<u>Description of Property</u>	<u>Acres</u>	<u>Assessed Valuation</u>
<u>Value of Land Only</u>		
Current Use (At Current Use Values)	21,451	\$1,046,076
Residential	2,235	6,970,556
Commercial/Industrial	4	12,500
TOTAL OF TAXABLE LAND		<u>\$8,029,132</u>
<u>Value of Buildings Only</u>		
Residential		22,897,251
Manufactured Housing		713,900
Commercial/Industrial		336,500
TOTAL OF TAXABLE BUILDINGS		<u>\$23,947,651</u>
Public Utilities - Electric Plants		726,250
New England Power Co.	\$226,850	
New Hampshire Electric Co.	290,600	
Conn. Valley Electric	208,800	
NET VALUATION BEFORE EXEMPTIONS		<u>\$32,703,033</u>
Blind Exemption 3	\$30,000	
Elderly Exemption 9	90,000 (88,100)	<u>118,100</u>
NET VALUATION ON WHICH TAX RATE IS COMPUTED		<u><u>\$32,584,933</u></u>
<u>Elderly Exemption Count</u>		
No.	@	Total
4	\$5,000	\$20,000
3	10,000	30,000
2	20,000	<u>40,000</u>
		\$90,000

CURRENT USE REPORT:		<u>Granted for</u>	
	<u>Granted in Prior Yrs.</u>	<u>1990</u>	<u>Totals</u>
	<u>No. of Acres</u>	<u>No. of Acres</u>	<u>No. of Acres</u>
Farm Land	1,320.5	90	1,410.5
Forest Land	16,934.3	699.2	17,633.5
Wild Land			
1. Unproductive	739.6		739.6
2. Productive	975.0	206.3	1,181.3
3. Natural Preserve	30.3		30.3
Wet Land	431.0	21.5	452.5
Flood Land		3.0	3.0
Total Number of Acres Exempted under Current Use	21,450.7		
Total Number of Acres Taken Out of Current Use			
	- 41 -	during Yr.	2.3

STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION

Your Summary of Inventory of Property Valuation and Statement of Appropriation have been approved. The tax rate, along with other pertinent information, is included on a separate sheet. You may now proceed with the assessment of 1990 taxes.

In the event that adjustments were made in the Appropriations section, we have enclosed a copy of the changes. Revenues and Credits have been approved as shown on the enclosed copy of the fourth page of the Statement of Appropriation. In accordance with RSA 21-J:35, II, we also enclose a written explanation of any changes.

The Net amounts approved for school, county and precincts are listed on a separate sheet. These amounts are the total monies which should be transferred to each of these units of government.

RSA 76:11 provides, unless for good cause the time is extended by this department, that:

- 1) the list (warrant) shall be delivered to the tax collector within 30 days of the receipt of approval of the tax rate and
- 2) the collector shall, within 30 days after receipt of the warrant from the selectmen/assessor(s), send out the tax bills.

RSA 76:11-a requires that the tax bill, which is sent to every person taxed, shall show the assessed valuation of all lands and buildings for which that person is being taxed.

RSA 76:13 provides that interest at 12% per annum shall be charged on all taxes, except resident taxes, not paid on or before December 1.

EXCEPTION: in the case where a tax bill was sent to a taxpayer on or after November 2 and before April 1, interest shall not be charged until 30 days after the bills are mailed.

The tax collector shall state on the bill the date from which interest will be charged. She/he shall determine this date by the date she/he sends the last bill on the list committed to him/her. RSA 76:13 also requires that the tax collector notify this department in writing of the date on which the last bill is mailed. We have enclosed a form for that purpose.

STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION

Board of Selectmen
Town of Orford, N.H.

November 9, 1990

Your 1990 Tax Rate has been computed and set. The tax rate, its breakdown, the amount to be committed to the tax collector, the appropriations due other municipal entities, the amount of overlay, and the net valuation used to calculate the tax rate are listed below as follows:

1990 Tax Rate and
Commitment

1990 Tax Rate	\$ 45.12
1990 Amount to be Committed to Tax Collector	1,465,132.00

1990 Tax Rate
Breakdown

Units of Government	Tax Rates
Town/City	\$ 8.16
County	2.24
School	<u>34.72</u>
Combined Rate (Town/City, County, School)	\$45.12

Due Other Units of Government

Due School District	\$1,152,183.00
Due County	73,936.00

Other Pertinent Information

1990 Overlay	\$ 4,141.00
Net Valuation Used in Setting the Tax Rate	32,584,933.00

ANDREA M. REID
Director

DEPARTMENT OF REVENUE ADMINISTRATION

ORFORD Tax Rate Computation

Tax Rate

NET ASSESSED VALUATION \$32,584,933.

Town/City Portion
Appropriation \$499,998.

Revenues \$240,203.

Pay in lieu tax 0.

Less Sub Total 240,203.

Net Appropriation \$259,795.

Add: Overlay \$ 4,141.

Credits 5,100.

Sub Total 9,241.
\$269,036.

Less Shared Revenue

Returned to Town 3,190.

Approved Tax Amount 265,846.

Municipal Tax Rate \$ 8.16

School Portion
Net School Assessment \$ 1,152,183.

Less Shared Revenues

Returned to Town 20,686.

Approved Tax Amount 1,131,497.

School Tax Rate 34.72

County Portion
Net County Assessment \$73,936.

Less Shared Revenues

Returned to Town 1,047.

Approved Tax Amount 72,889.

County Tax Rate 2.24

Combined Tax Rate \$45.12

Commitment Analysis

Total Property Taxes Assessed 1,470,232.

Less Credits 5,100.

Property Tax Commitment \$ 1,465,132.

Proof of Rate

Valuation	Tax Rate	Assessment
\$32,584,933.	\$45.12	\$1,470,232.

FINANCIAL REPORT
For The Year Ending December 31, 1990

PART I - TAXES - ALL FUNDS - MODIFIED ACCRUAL BASIS

A. TAXES

Property taxes committed - Current year 1990	\$1,441,970.
Yield Taxes committed - Current year 1990	16,227.
Interest and penalties on Taxes	26,929.
Tax Sales redeemed	48,716.
Motor Vehicle permit fees	<u>79,693.</u>

TOTAL \$1,613,535.

B. LICENSES AND PERMITS

Dog Licenses	\$ 1,329.
Business Licenses, permits and filing fees	3,222.
All other licenses, permits and fees	<u>4,898.</u>

TOTAL 9,449.

PART II - INTERGOVERNMENTAL REVENUES - All Funds

A. FROM THE FEDERAL GOVERNMENT 0.

B. FROM THE STATE OF NEW HAMPSHIRE

Shared Revenue	\$ 38,181.
Highway Block Grant	<u>30,989.</u>

TOTAL \$ 69,170.

PART III - REVENUE FROM CHARGES FOR
SERVICES - All Funds

Garbage-refuse collection charges	\$ 3,284.
Parks and Recreation Charges	330.
Other sales and service charges	<u>524.</u>

TOTAL 4,138.

PART IV - MISCELLANEOUS REVENUE - All Funds

Interest on investments	\$ 13,054.
Withdrawals from Capital Reserve Funds	30,499.
Other Miscellaneous Revenue	999.
Payments in lieu of taxes	<u>1,259.</u>

TOTAL \$ 45,811.

PART V - OTHER FINANCING SOURCES - All Funds 0.

PART VI - NON-REVENUE RECEIPTS - All Funds

Tax Anticipation notes	\$ 780,000.
Other Non-Revenue Receipts	<u>85,206.</u>

TOTAL - 45 - \$ 865,206

PART VI - NON-REVENUE RECEIPTS - All Funds - continued

TOTAL REVENUES FROM ALL SOURCES	\$2,607,309.
FUND BALANCE JANUARY 1, 1990	<u>156,831.</u>
GRAND TOTAL	\$2,764,140.

PART VII - EXPENDITURES ALL FUNDS

A. GENERAL GOVERNMENT	
Town Officers' Salaries	\$ 13,368.
Town Officers' Expenses	23,966.
Election and Registration	1,334.
Cemeteries	7,200.
General Government Buildings	3,725.
Reappraisal of Property	900.
Planning and Zoning	6,774.
Legal Expense	4,555.
Advertising and Regional Association	943.
Contingency Fund	1,200.
B. PUBLIC SAFETY	
Police Department	32,744.
Fire Department	6,831.
Purchase of Equipment	107,581.
C. HIGHWAYS, STREETS, BRIDGES	
City/Town Maintenance	75,729.
Construction	16,669.
General Highway Department	31,890.
Purchase of Equipment	55,165.
Construction	9,654.
Street Lighting	3,023.
D. SANITATION	
Garbage and Trash Removal	27,064.
Construction	700.
E. HEALTH	
Health Department	3,893.
Ambulances	12,540.
Purchase of Equipment	4,660.
Animal Control	241.
G. WELFARE	
Aid to Disabled	1,306.
General Assistance	2,272.
H. CULTURE AND RECREATION	
Library	6,315.
Parks and Recreation	7,588.
Purchase	3,000.
Construction	3,546.
Patriotic Purposes	104.
I. DEBT SERVICE	
Principal on long-term bonds and notes	16,000.
Interest on long-term bonds and notes	5,488.
Interest on tax anticipation notes	19,581.

PART VII - EXPENDITURE ALL FUNDS - Continued

J. OPERATING TRANSFERS OUT

Payment to Capital Reserve Funds by fund

Fire Truck	\$ 4,000.
Cruiser	5,000.
Truck #1	3,000.
Truck #2	5,000.
Grader	4,000.
Loader	3,000.
Reappraisal	5,000.

L. MISCELLANEOUS

FICA, retirement, pension contributions	8,533.
Insurance	32,204.
Unemployment Compensation	648.
Tax Mapping	857.

M. UNCLASSIFIED

Payments - Tax Anticipation Notes	780,000.
Taxes bought by Town	75,395.
Discounts, abatements, refunds	9,503.
Town Clerk Fees	4,694.

N. PAYMENTS TO OTHER GOVERNMENTS

To State - Dog License and Marriage Licenses	102.
Taxes paid to County	73,936.
Taxes paid to School District 1990	<u>1,073,041.</u>

TOTAL EXPENDITURES FOR ALL PURPOSES \$2,404,487.

Purchase of Equipment, land and buildings	170,406.
Construction	30,569.

FUND BALANCE 12/31/90 158,673.

GRAND TOTAL \$2,563,160.

Purchase of Equipment, Land and Buildings	170,406.
Construction	<u>30,569.</u>

PART VIII - BONDS AND LONG TERM NOTES \$ 00.

PART IX - SCHEDULE OF LONG TERM INDEBTEDNESS

BONDS OUTSTANDING

Fire Truck (G)	\$ 65,000.
TOTAL LONG TERM INDEBTEDNESS - 12/31/91	\$ 65,000.

PART XII - SALARIES AND WAGES \$ 107,584.

FINANCIAL REPORT - Continued

PART XV - SCHEDULE OF CITY/TOWN PROPERTY (As of December 31, 1990)

<u>Description</u>	<u>Value</u>
Town Hall, lands and buildings	\$ 118,900
Furniture and equipment	5,600
Libraries, lands and buildings	92,400
Furniture and equipment	7,000
Police Department	
Equipment	3,500
Fire Department	
Equipment	55,500
Highway Department, lands and buildings	70,290
Equipment	249,000
Materials and Supplies	8,000
Parks, Commons and Playgrounds	73,500
Schools, lands and buildings, equipment	1,586,500
All lands and buildings acquired through Tax Collector's deeds.	
8-29-35	\$3,800
8-29-37	3,800
8-29-21	4,100
8-29-42	3,800
8-29-18	2,800
8-29-41	4,100
8-29-29	4,100
8-29-39	4,100
8-29-40	4,100
8-29-45	3,000
Cemeteries	23,000
TOTAL	\$2,330,890

FINANCIAL REPORT - Continued

BALANCE SHEET

ASSETS - General Fund Only

As of December 31, 1990

Cash	\$158,673.96	
In Hands of Officials	9,185.69	
TOTAL CASH		\$167,859.65

Accounts Receivable:

Taxes:

Unredeemed Taxes	45,128.37
	8,055.68
Uncollected Taxes	472,230.93
	284.66

TOTAL ACCOUNTS RECEIVABLE	<u>\$525,699.64</u>
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TOTAL ASSETS	<u>\$693,559.29</u>
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LIABILITIES - General Fund Only

As of December 31, 1990

Accounts Owed by the Town

Unexpended Balances of Special

Appropriations (Articles 11-15) \$ 3,994.00

School District Taxes Payable 528,475.00

Yield Tax Deposits 9,185.69

TOTAL ACCOUNTS OWED BY THE TOWN	<u>\$541,654.69</u>
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TOTAL LIABILITIES	\$541,654.69
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Fund Balance - Current Surplus	<u>151,904.60</u>
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GRAND TOTAL	<u>\$693,559.29</u>
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RECONCILIATION OF SCHOOL DISTRICT LIABILITY

School District Liability at the beginning of the

Municipality's year

\$449,040.50

ADD: School district assessment for current year

1,152,475.00

TOTAL LIABILITY WITHIN CURRENT YEAR

1,601,515.50

SUBTRACT: Payments made to school district

within municipality's year.

(1,073,040.50)

School District Liability at end of the muni-

cipality's year

\$ 528,475.00

CERTIFICATE

This is to certify that the information contained in this report was taken from official records and is complete to the best of our knowledge and belief. Selectmen: Paul J. Goundrey, Robin L. Taylor, Robb R. Thomson

February 13, 1991

STATEMENT OF BONDED DEBT
TOWN OF ORFORD

December 31, 1990

Showing Annual Maturity of Outstanding Bond

Fire Truck Bond
1989
6.75%

<u>Maturities</u>	<u>Original Amount \$81,000</u>
1991	\$15,000
1992	10,000
1993	10,000
1994	10,000
1995	10,000
1996	<u>10,000</u>
TOTAL	\$65,000

TREASURER'S REPORT
 Evelyn S. Buntten, Treasurer, In Account with
 THE TOWN OF ORFORD, N.H.

Cash on Hand January 1, 1990		\$ 156,831.15
To cash received as follows:		
STATE OF N.H. TREASURER		
Block Grant	\$ 30,988.98	
Revenue Distribution	38,181.22	
Unclaimed Funds	100.00	
Firemen's Training	33.57	69,303.77
LOUISE MACK, TAX COLLECTOR		
1990 Property Tax	1,117,311.42	
1990 Yield Tax	13,883.93	
1989 Property Tax	324,658.30	
1989 Yield Tax	2,342.64	
Interest	22,011.79	
Tax Sales Redeemed	48,715.80	
Cost of Tax Sale	1,705.00	
Current Use Charge	3,211.50	1,533,840.38
EDNA J. ADAMS, TOWN CLERK		
Auto Tax	79,692.50	
Dog Tax	1,328.50	
Boats	212.44	
Fees	4,685.50	85,918.94
WOODSVILLE GUARANTEE SAV. BK.		
Tax Anticipation Loan	780,000.00	
Interest on Checking Account	4,296.39	784,296.39
FIRST NEW HAMPSHIRE BANK		
C.D. closed out	81,000.00	
Interest Earned	5,005.29	86,005.29
Reimbursement of Social Security		
Orford Social Library	159.12	
Orford Cemetery Commission	2,199.74	2,358.86
Licenses, Fees & Permits	3,221.50	
Fines & Forfeits	100.00	
Trash Tickets	3,254.00	
Income from Departments	688.07	
Solid Waste Reimbursement	1,456.10	
Ambulance Reimbursement	390.70	
Withdrawal from Capital Reserve	30,499.07	
Insurance Adjustment Refund	764.51	
Copier	116.85	
Interest earned on Niles Fund	3,752.58	
Miscellaneous	48.60	
U.S. Treasury - PILT FY 90	1,259.00	45,580.98
		<u>\$2,764,135.76</u>
DISBURSEMENTS BY ORDER SELECTMEN		
Transfer of Funds	780,000.00	
Other Disbursements	1,825,461.80	2,605,461.80
Balance in Woodsville		158,673.96
		<u>\$2,764,135.76</u>

TREASURER'S REPORT - Continued

TIMBER TAX BOND ACCOUNT REPORT

Balance on hand January 1, 1990 W. G. S B.	\$ 8,695.20
Interest for one year	<u>490.49</u>
Balance on hand December 1, 1990	\$ 9,185.69

AUDITOR'S CERTIFICATE

This is to certify that I have audited the various Town Officers' Books as required by State Law and have found them to be correct to the best of my knowledge and belief.

CHARLES A. PETERS
AUDITOR

TAX COLLECTOR'S REPORT
Fiscal Year Ended December 31, 1990

	- DR - <u>1990</u>	<u>1989</u>	<u>Prior</u>
<u>Uncollected Taxes - Beginning of Fiscal Year</u>			
Property Taxes		\$318,325.58	
Land Use Change Tax		1,775.50	
Yield Taxes		2,342.64	\$ 1,417.05
<u>Taxes Committed to Collector</u>			
	\$1,464,968.00		
Land Use Change Tax	1,436.00		
Yield Taxes	14,168.59		
<u>Added Taxes</u>			
Property Tax	248.00		
<u>Interest Collected on Delinquent Taxes</u>			
	148.27	14,034.16	
TOTAL DEBITS	\$1,480,968.86	\$336,477.88	\$ 1,417.05
	- CR -		
<u>Remitted to Treasurer During Fiscal Year</u>			
Property Taxes	989,621.48	313,602.58	
Land Use Change Tax	1,436.00	1,775.50	
Yield Taxes	13,883.93	2,342.64	
Interest on Taxes	148.27	14,034.16	
<u>Abatements Allowed</u>			
Property Taxes	3,363.59	4,723.00	
<u>Uncollected Taxes End of Fiscal Year</u>			
Property Taxes	472,230.93		
Yield Taxes	284.66		1,417.05
TOTAL CREDITS	\$1,480,968.86	\$336,477.88	\$ 1,417.05

TAX COLLECTOR'S REPORT

SUMMARY OF TAX LIEN ACCOUNTS Fiscal Year Ended December 31, 1990

- DR -

	Tax Lien on Account of Levies of		
	<u>1989</u>	<u>1988</u>	<u>1987</u>
Balance of Unredeemed Taxes Beginning of Fiscal Year		\$23,059.32	\$ 9,777.95
Taxes Executed to Town During Fiscal Year:	\$75,395.30		
Interest Collected After Lien Execution	<u>1,363.36</u>	<u>2,929.48</u>	<u>3,526.81</u>
TOTAL DEBITS	<u>\$76,758.66</u>	<u>\$25,988.80</u>	<u>\$13,304.76</u>

- CR -

Remittance to Treasurer During Fiscal Year			
Redemptions	\$30,075.08	\$14,835.36	\$ 9,608.85
Interest and Cost after Sale	1,363.36	2,929.48	3,526.81
Abatements During Year	191.85	168.28	
Deeded to Town During Year			169,10
Unredeemed Taxes End of Year	<u>45,128.37</u>	<u>8,055.68</u>	<u> </u>
TOTAL CREDITS	<u>\$76,758.66</u>	<u>\$25,988.80</u>	<u>\$13,304.76</u>

TOWN CLERK'S FINANCIAL REPORT

Edna J. Adams, Town Clerk, in account with the Town of
Orford for the year ending December 31, 1990

CAR ACCOUNT

1259 Cars Registered		
Tax Collected	\$ 79,666.00	
Town Clerk Fees	1,725.50	
Municipal Agent Fees	2,618.00	Agent for the State of N.H.
TOTAL		\$ 84,009.50

DOG ACCOUNT

License Fees Collected	\$ 1,137.00	
Forfeits	180.00	
Penalties	3.00	
Postage Cost Collected	.40	
Town Clerk Fees	138.50	
TOTAL		1,458.90

MARRIAGE ACCOUNT

State Fees Sent	\$ 396.00	
TC Fees	87.00	
TOTAL		\$ 483.00

BOAT ACCOUNT AGENT FOR THE STATE OF N.H.

Town Tax Collected	\$ 212.44	
State Fees	780.50	
Agent Fees	101.00	
TOTAL		\$ 1,093.94

OHRV ACCOUNT AGENT FOR THE STATE OF N.H.

State Fees	\$ 572.00	
Agent Fees	24.00	
TOTAL		596.00

TOTAL OF ALL ACCOUNTS	\$ 87,641.34
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A true copy of Record, Attest:
EDNA J. ADAMS, Clerk
1-13-91

SELECTMEN'S REPORT

We begin this report by going back a year to the elections of last March. It was very pleasing to see three individuals vying for for the selectman position vacated by Elizabeth Bischoff. What was amazing was the ensuing tie and the procedures for determining the election.

As usual the Selectmen have had a very busy year. This year we feel we have made some significant strides in putting together strategies to cope with issues and problems that face the town. Much of this work was accomplished with the help of concerned and dedicated townspeople.

A Capital Improvement Plan has been formulated by a CIP Committee in conjunction with the Planning Board. This plan is a blueprint of the needs of the Town and a timetable for funding and implementation. Examples of these needs would be Highway Department equipment, Fire trucks, Building renovations, Road/Bridge reconstruction and other capital improvements. Generally, what is funded through our Capital Reserve Funds would be a reflection of the needs outlined in the Capital Improvement Plan. This plan is reviewed every year and updated to address the changing needs of the Town.

The Selectmen, in conjunction with the Road Agent, have been working over the past few months on developing a long-range plan for the upgrading of the bridges in town. This past fall Dick Hauger prepared a report on four main bridges in Town that were identified by the State as being in particular need of repair. Mr. Hauger, unlike the State report, gave us recommendations and price estimates on improvements needed to bring these roads up to legal loads.

Extensive work was done on bridges in town this past year. The Town appropriated \$21,000.00 for bridge reconstruction for the year and we were fortunate to get the most out of these funds. It was decided to replace the one-lane wooden deck bridge at the intersection of Indian Pond Road and Archertown Roads. This was done with an arched culvert. It was also enlarged to a two-lane bridge and the intersection was realigned to make it a safer one. We were also able to replace a bridge in Quinttown which was not on our schedule. There was extensive logging activity on the side of Smart's Mt. and it became evident that our bridges in that area would not hold up under the loads. Through the help of the timber companies, we were able to replace one of these bridges with an arched culvert that will serve the town well for many years to come.

While on the subject of bridges, the Selectmen ask for your support on Article 12 of the Warrant. To facilitate the bridge work on Indian Pond Road, it was necessary to negotiate an easement on the land of Larry and Susan Taylor.

This Article will convey to the Taylors a 1/2 acre lot in exchange for this easement. If this Article is rejected, the Taylors would be paid the sum of \$1,200.00 that is presently in an escrow account.

SELECTMEN'S REPORT - page 2

Road reconstruction for this year will be undertaken on three roads; Strawberry Hill Road, Indian Pond Road and the Orfordville/Lyme Center Road. One project on Strawberry Hill Road has already been started. This is removing trees and establishing a better ditch-line. The Highway Department will be doing the same type of work on another section of Strawberry Hill Road. This work will improve drainage and hopefully alleviate some of the real spring problem areas on this road. The work on Indian Pond Road will be some blasting on Franklin Hill that will remove a ledge from the roadbed. This will make it possible to stabilize this section of road. Improvement of the intersection of the Orfordville/Lyme Center Road and Route 25A is also planned.

The Town has two new roads since the last Selectmen's Report was written. Late last winter the Town accepted the Norris Road and this winter the Sawyer Brook Road.

This year the Selectmen adopted the Guidelines for the Administration of General Assistance for the Town of Orford. This was done to ensure that our guidelines are consistent with state statute and also so that all people that come to the Town for help will be treated equally.

This year the Orford/Lyme town line was perambulated. This completes the town line perambulation that is required every seven years. The line was reblazed and granite markers were placed at River Road and at Route 10. Chase Kling was Orford's representative and Dennis Streeter Lyme's. We thank them for a job well done. We would also thank Chase for the donation of the granite markers. Thanks also to Ernest Kling for his help in this endeavor.

This summer the Selectmen had the honor of conveying the Boston Post Cane to Oscar Ladd. We are sure the Cane is in good hands for years to come. An interesting note to make is that it appears that Oscar will be the last recipient of the Cane to be born in the 19th century.

The Selectmen would like to take this opportunity to recognize the contributions of Glen Pease, 1906 - 1989. Glen served the Town in many ways; School Board member, Selectmen and many ways we never realized, for 39 years, March 1940 - July 1979. Anyone that has served on a Town committee can appreciate the time and hard work this entailed for both Glen and his family.

We would also like to thank Hattie Davis for her 40 years of service as a ballot clerk for the Town of Orford. Her dedication is very much appreciated.

This fall the Selectmen began negotiations with Grassroots Cable to bring cable television to Town. Those negotiations are ongoing but near completion. After the signing of the contract, it could be as long as 18 months before the system is on line.

Through everyone's cooperation, we were able to achieve 100% compliance with dog licensing. We would like to remind everyone that dogs may be licensed through the mail by sending a copy of a current rabies certificate and appropriate fees per dog plus postage for return mail.

SELECTMEN'S REPORT - page 3

The Selectmen are aware of the burden that this past year's tax bill has placed on the taxpayers. With this in mind, the Selectmen instructed the departments and committees in town to keep their requests for the 1991 budget to an increase of no more than 5%. Everyone was very cooperative in this effort and the Selectmen would like to thank everyone involved in the budget process.

This year's budget reflects an overall decrease of approximately \$28,000.00, including capital expenditures. To get the job done, on budget, will take a diligent effort by everyone.

We greatly appreciate the support that the townspeople have given to all Town departments and committees during the past few years.

Respectfully submitted

PAUL GOUNDREY
ROBIN TAYLOR
ROBB R. THOMSON
Selectmen of Orford

ORFORD CEMETERY COMMISSION

The Orford Cemetery Commissioners wish to report on the contracted work being done in our three cemeteries. The stones in the East Cemetery have all been cleaned and a few mended. The Dame Hill Cemetery will, we hope, be completed in 1991. The Street Cemetery work, because of its size, will be ongoing for some time. However, progress is very apparent.

The Commissioners wish to voice their very sincere thanks, and the thanks of the many who visit our Cemeteries each year, for the fine work of our groundsmen, Fay Bean and Freeman Tuttle. Their devotion and their attention to the appearance of our three Cemeteries is greatly appreciated.

Financial Report

Cash on hand January 1, 1990 \$ 689.04

Receipts

Town of Orford	\$ 5,000.00	
Trustees of Trust		
Funds	<u>8,000.00</u>	<u>13,000.00</u>
		<u>\$ 13,689.04</u>

Disbursements

Wages & Federal		
Taxes	\$ 9,187.18	
Gas & Oil	273.55	
Repairs	438.55	
Supplies	149.41	
New Equipment	425.00	
Dues	30.00	
Monument Cleaning	<u>2,000.00</u>	<u>\$ 12,503.69</u>
Cash on hand December 31, 1990		<u>1,185.35</u>
		<u>\$ 13,689.04</u>

PAUL MESSER
MILDRED SUNDERHAUF
JULIA FIFIELD, Chairman
and Treasurer

HOME AND COMMUNITY HEALTH CARE REPORT

Home and Community Health Care of the Upper Valley, Inc. (HCHC) is the not-for-profit, Medicare certified home health agency serving Orford residents. Care is delivered to Orford residents and those of twelve other New Hampshire and Vermont municipalities from HCHC's principal office in Lebanon, New Hampshire and a branch office in Bradford, Vermont.

Orford funds support four programs: Home Health Care, Child Health Services, the Women, Infants and Children Program (WIC), and Family Support Services. This report describes the programs and provides information about their use by Orford residents for Fiscal Year 1990 (October 1, 1989 - September 30, 1990).

Home Health Services: Nurses, physical, occupational, and speech therapists, medical social workers, home health aides, and homemakers provide care to persons whose illnesses, injuries, and disabilities would otherwise not allow them to remain safely in their homes. Referrals for care come from many sources including hospital staff, physicians, family members, neighbors, and patients themselves. Each patient has a plan of care which must, if it involves nursing, therapy, or home health aide services, be ordered and signed by a physician. In FY 1990, 27 Orford residents received one or more home health care services. Staff provided 193 nursing visits, 39 therapy visits, 154 home health aide visits, and 92 homemaker visits.

Child Health Services: The HCHC Child Health Program assists children from medically needy families to achieve and maintain optimal development. A registered nurse with maternal and child health expertise coordinates Well-Child Clinics and Dental Clinics and makes home visits to newborns and children who might be or who are receiving Clinic care. Referrals of children primarily come from medical professionals in hospitals, outpatient clinics, physicians, and from HCHC and Family Support Service staff. In FY 1990, 36 Orford children took part in the Child Health Program. They made 57 Well-Child Clinic visits, 14 Dental Clinic visits, had 2 child health home visits and had 4 newborn home visits.

WIC Program Services: The Women, Infants, and Children Program provides nutrition education, food vouchers, and health care referral services to mothers and children from low-income families. Detailed Federal and State standards govern provision of WIC services. Friends, family members, welfare offices, and physicians make many WIC Program referrals while a significant number of clients refer themselves. Most WIC Program services are provided at clinics; staff also serve clients in office visits and in their homes. In FY 1990, 27 Orford residents made 191 WIC Clinic visits.

Family Support Services: The HCHC Family Services Supervisor and paraprofessional Parent Aides deliver individual and group support to families in stress. Individual support consists primarily of in-home

HOME AND COMMUNITY HEALTH CARE - 2

education about parenting and child development and assistance with securing services. Group assistance is provided at weekly parent's meetings during which child care is available. Referrals come from other HCHC staff, education (e.g., preschool, public school), mental health, health and social service (e.g. LISTEN, Headrest) professionals, state child protective service workers, and family and friends. In addition and of particular importance, the Family Services Supervisor regularly consults with Child Health Program and WIC Program staff about social service dilemmas of clients. The goal of these direct and consultative services is to prevent the occurrence of child abuse and neglect. During FY 1990, 1 Orford family received direct Family Support Services.

The Upper Valley residents who volunteer on our Board of Directors or who work with our staff welcome your questions, comments, and suggestions. We urge you to speak with Timothy Kittredge, Executive Director, at (603) 448-1597.

PARKS AND PLAYGROUND REPORT- 1990

1990 was a banner year for grass growing; there were eleven extra times of mowing needed over 1989. Besides keeping the grass cut around Town, Parks and Playgrounds has maintained many other areas with the help of neighbor volunteers.

1. Resetting the Flag Pole at the Ville. Thank you, Dave Thomson.
2. Fixing the Boat Landing. Thank you, Bill McKee and Dave Thomson.
3. Setting the monument at the Community Field. Thank you, Gerald Pease, Bill McKee, Paul Messer, Gene Dyke and Dave Thomson.
4. Mowing the grass at Indian Pond. Thank you, Bruce Schwaegler.
5. Planting flowers at the Ville. Thank you, Girl Scout Troop #2124.

We instituted a pass system at Indian Pond Beach in an effort to reduce the littering, noise, parties and overcrowding (at peak times) at this popular beach. Chief Brooks agrees with us that this goal has been accomplished. Through this system we collected \$90.00 from Piermont residents towards the maintenance of this beach.

In 1991 we will be working towards more recreational activities for the Town's people. We currently sponsor the Swim Program and the Ski Program.

MARTHA ROBERTS
Secretary

SWIM PROGRAM REPORT

The 1990 Swim Program ran for three weeks during the month of July with a total of 38 children participating in the program. There were 17 children from Orford and 21 children from Piermont who participated. The Piermont children were charged \$12.00 to receive the lessons. There is no charge for the children of Orford residents and taxpayers.

The number of participants was lower than in previous years, which may have been due in part to not having specific dates and times for the program by the time school let out. We did not secure an instructor until the last week of school, and I think, although we tried to publicize the program in local newspapers and by word-of-mouth, some potential participants did not learn of the program.

Of the 38 children that participated, 23 completed the requirements and advanced to the next level. The program ended with a cook-out, special games and an awards ceremony.

Many thanks are extended to all the parents who assisted throughout the program and with the cook-out. To all the people who helped with the set-up and dismantling of the docks, and finally to Marty Roberts for "filling in" for the coordinator.

LINDA BROOKS
Program Coordinator

SKI PROGRAM REPORT

The Ski Program runs first on the energy of 17 volunteer ski instructors and many volunteer baby sitters and boot bucklers. It is funded primarily by student fees, followed by the Town contribution and proceeds from our annual raffle. Its purpose is to expose Orford children to the sport of downhill skiing.

The 1989-1990 ski year went well. Our new "Free Ski" program was well received by the High School skiers. The snow was not the best for skiing, but we were able to ski our full eight weeks.

In this 1990-1991 season there are 62 children enrolled in the program. This calculates to be 38% of the Elementary school children participating and 24% of the total student population. However, we are once again relying on the snow making crew at the Skiway to keep the skiing possible.

A Big THANK YOU from all of the program participants to the voters for continued support of the program.

MARTHA ROBERTS
Program Coordinator

ORFORD VOLUNTEER FIRE DEPARTMENT REPORT

In 1990 the Orford Volunteer Fire Department responded to 15 calls:

Structural	2	Power Line	1
Mutual Aid	4	Smoke Detectors	2
Chimney	1	Propane	1
Car Accidents	4		

The Town's new fire engine is scheduled for spring delivery from Greenwood Fire Apparatus, North Attleboro, Massachusetts.

The Orford F.A.S.T. Squad donated its remaining funds to the Orford volunteer Fire Department for the purchase of a Lukas Rescue Tool (Jaws of Life) when it disbanded. The tool was put into use on December 19, 1990.

Respectfully submitted
ARTHUR DENNIS
Chief

FOREST FIRE WARDEN AND STATE FOREST RANGER REPORT

During Calendar Year 1990, the State of New Hampshire experienced an average number of wild fires. The three leading causes of these wildfires were fires kindled without a fire permit from the Forest Fire Warden, permit fires that escaped control and rekindled fires. All of these fires are preventable, but ONLY with your help.

Please help your town and state forest fire officials with forest fire prevention. New Hampshire State Law (RSA 224: 27 II) requires that, "No person, firm or corporation shall kindle or cause to be kindled any fire or burn or cause to be burned any material in the open, except when the ground is covered with snow, without first obtaining a written fire permit from the Forest Fire Warden of the town where the burning is to be done."

Violations of RSA 224:27 II and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines of up to \$1,000 and/or a year in jail and you are also liable for all fire suppression costs.

The State of New Hampshire, Division of Forests and Lands assisted many towns in wildland fire suppression during 1990, including a 262 acre fire in Moultonboro and several fires in Hooksett.

In 1990, the New Hampshire Division of Forests and Lands trained 844 local Wardens and Deputy Wardens in the Incident Command System (ICS), an incident management system for all types of emergencies. In 1991, Wardens will be trained in the use of Class A foam in wildfire suppression.

If you have any questions regarding New Hampshire forest fire laws, please contact your local Forest Fire Warden, State Forest Ranger, or the Division of Forests and Lands at 271-2217.

<u>FOREST FIRE STATISTICS - 1990</u>	<u>State</u>	<u>District</u>	<u>Town of Orford</u>
Number of Fires	489	10	0
Acres Burned	473	2.6	0

JOHN Q. RICARD, Forest Ranger GERALD PEASE, Forest Fire Warden

REPORT OF THE ORFORDVILLE BUILDING COM.

At the 1990 Annual Meeting the Town of Orford voted to accept title to the Orfordville School building from the Orford School District and to raise and appropriate the sum of \$5,750.00 to cover the transfer of title and associated legal fees as well as insurance and maintenance on the building for one year, to dig test pits and pay a professional engineer or licensed septic system designer, and to authorize the Moderator and the Board of Selectmen to appoint a committee, not to exceed five members to oversee this project and to report back to the Town with specific recommendations and cost estimates regarding the Orfordville School Building, the Town Hall, Orfordville Free Library and the Selectmen's Office.

Members of the committee which organized in May, are David Bischoff, Alice Boone, Rick Brooks, Robert "Tim" Dyke, and Bruce Schwaegler. Robb Thomson represented the Selectmen and acted as facilitator.

As of the writing of this report, the transfer of title for the Ville School has not been completed due to certain defects in the title which our attorney encountered. It is anticipated that the problem with the title will be corrected and that transfer can be completed before July 1, 1991. The Town would at that time assume the insurance coverage.

Maintenance of the Ville School consisted of repairing a basement window and draining the water pipes before winter.

Test pits were dug by the Town under the supervision of Robert Newton, licensed septic designer, and David Pierce from the State. A total of five pits were dug on the property behind the Ville School. The results of the tests indicate the potential for the site to support a septic system for all four of the Town-owned buildings in Orfordville. Previous test pits had indicated that the site was unsuitable for use by an expanded school due to the much greater septic requirements of such a facility.

As of the end of 1990, \$3,993.99 remained of the \$5,750.00 appropriated for the purposes outlined above.

The committee met several times during the spring, summer and fall. These meetings included inspections of each of the buildings and discussions concerning future use.

Neither the Town Hall nor the Orfordville Library has water or septic. The Selectmen's office has water but its septic could not qualify to support a single family dwelling. The septic tank at the Ville school is a 1,000 gallon metal tank which needs to be replaced. The leach field for the Ville School is on the Willey's property. The easement to use the leach field expired when the building was no longer used as a school.

The Willeys have been very cooperative and have granted the Town a new easement to use the leach field provided the Ville School is used as a town building. Continued use of their leach field, attaching the Willey's home to it, and replacing the 1,000 gallon metal tank has been cleared with the State.

REPORT OF SCHOOL BUILDING COMMITTEE - 2

The committee recommends that the Town establish a capital reserve fund with an initial appropriation of \$6,000.00 so that the following can be accomplished during the next two to three years.

Orfordville School. We propose that the Ville School be converted for use as town offices in 1992 to include a new vault. Space in the present Selectmen's office is limited and will become more of a problem as the town grows. Some Planning Board meetings need to be held at the School. The Police Office is extremely cramped and creates some problems with confidentiality of interviews. The Ville School also offers the opportunity for future relocation of the Town Clerk's office whereby duplication of some office equipment costs could be saved.

Initially only the first floor of the building would be utilized. The two classrooms on the west side would be converted to Selectmen's office, Tax mapping and Police. The east side classroom would be used for Planning and other meetings. A new 14' x 16' vault would be constructed either on the west or south side adjacent to the Selectmen's and tax mapping area.

In the future, the upstairs could be made available for community and youth recreation uses.

A new concrete septic tank would be buried on the southeast side of the building, with piping running back through the basement and attaching to the present leach field pipe so that neither the playground or Rt. 25A pavement would have to be disturbed.

New playground fencing would extend from the northwest corner of the building to the location of the present white fence thence running westerly. New playground equipment would be purchased.

We do not recommend that the property behind the Ville School be sold.

Estimated costs are:	\$10,500 - Vault
	3,000 - Renovations
	2,000 - Septic
	2,000 - Playground
	<hr/>
	\$17,500

Town Hall. While the Town Hall is structurally sound, its size would limit its usefulness as a meeting house even if its current fire and safety code problems were corrected. The Town Hall has no water or septic. It is heated by a wood furnace. There is no insulation and the wiring is inadequate. It needs painting and a new roof.

Estimated costs are:	Unknown - Water and septic
	\$4,500 - Forced hot air furnace
	6,000 - Wire and insulation
	4,500 - Painting
	4,500 - Roof - 28 gauge standing
	seamless roof

REPORT OF SCHOOL BUILDING COMMITTEE - 3

At this time, a majority of the committee recommends that only the painting and replacement of the roof be done during the next few years until the town decides a use for the Town Hall. It is believed that the Town Hall was constructed in 1856.

Orfordville Free Library. We recommend that the present use as a library and historical building continue. The library does not have water or septic, but does have a gas toilet. Maintenance costs to the town are low and the library serves as a valuable asset to the Orfordville area.

Town Office. The present Selectmen's office is located on a 1/4 acre lot with water and an old septic system. If the town offices are relocated to the Ville School the present town office building would not be needed.

Option 1. If the building was sold, we estimate that the Town would receive \$35,000 if the septic system were upgraded. As of this writing, estimates were not available as to the cost of installing a new septic system on the Ville property so a net revenue to the Town could not be projected. Since the State no longer allows closed septic systems, an off site location is necessary and the Ville property provides the only viable alternative. If a new septic system was installed on the Ville property, consideration should be given to connecting the Town Hall, Library and Ville School.

Option 2. The building could be rented by the Town as office space. This assumes that rental as an office does not constitute a change in use and that no upgrade to the septic system would be required.

Option 3. The building could be sold with the provision that it be removed from its present site. We estimate that there could be no net cost to the Town and no revenue. The removal of the present building would provide additional land for some future Town Hall use and would provide a green area on Jacob's Brook.

The committee recommends that no decision on options 1-3 be made until 1992.

In conclusion, the primary recommendations are:

1. Establish and fund a Ville building capital reserve fund.
2. Keep options open regarding use of the buildings and that no decision be made regarding the Selectmen's Office until Town Offices are relocated to the Ville School.
3. Continue the Ville Building Committee so that further study and review of options can be made.

THE ORFORD FREE LIBRARY

February 16, 1990 - Last Day at Ville School!

Changes have ripple effects, even the children, for all their anticipation of moving into a new school, expressed mixed feelings about leaving their playground behind. So the library that had been frequented twice weekly was to have fewer visitors while adjustments were being made in the new setting.

Through the efforts of both the second grade and the fourth grade teachers who arranged schedules and necessary transportation, we are now visited twice monthly by these classes, and we feel that once again the electricity has been turned on.

Our Summer Reading Program which is a joint effort of both Orford libraries was again a rewarding experience. Story time revolves around the chosen themes which this year were: Oceans - with emphasis on sea shells; Rocks and their components; Awards Day - with student's book reviews, the finale.

The success of these programs is attributed to the contributions of Carol Boynton, Sue Kling, Marty Roberts, Sheila Thomson, and the refreshment committee.

For the first time our library sponsored three mini-lectures during the summer which were enjoyed:

Richard Butman's Miniatures in wood

Chase Kling's White Mountain Collection

Arthur Boynton's "Over our Heads" celestial navigation and other discoveries.

The Friends of the Orford Libraries with special assistance from Callie Lewis have purchased for us a personal computer, monitor, printer and modem which is used to locate books through our interlibrary loan system thus reducing the cost of new books.

Three incandescent light fixtures have been replaced with fluorescent lights to conserve energy.

Special thanks are extended to three faithful assistants at our library: To Carol Boynton for her special efforts to familiarize us with the computer; to Doloris Dyke, who after a year's absence has returned and assists wherever she is needed, and to Barbara Hall who makes every effort to keep our library open Tuesday evenings from 5 p.m. until 7 p.m.

We appreciate too the generous gifts of books and magazines that have been left at the library.

<u>Circulation:</u> Adult Fiction	212	Juvenile Fiction	450
Non Fiction	130	Non Fiction	233
Magazines	58	Magazines	30
Paperbacks	38	Paperbacks	167
	<u>438</u>		<u>880</u>

Total Circulation: 1,318

New Books Purchased:

Adult	34	Juvenile	73
Gifts	96	Gifts	21
	<u>130</u>		<u>94</u>

Total: - 67 - 224

ORFORD FREE LIBRARY REPORT - 2

Financial Report

Receipts:

Cash on hand January 1, 1990	\$ 643.38
From Town of Orford	3,835.50
Uncashed checks	36.00
Gift (Memorial)	25.00
	<u>\$ 4,539.88</u>

Disbursements:

Books	\$ 1,361.87
Magazines	136.72
Supplies	148.31
Postage	26.33
Librarians	600.00
State Library Dues	16.00
Fuel	688.86
Maintenance:	
Yard Care	99.00
Gas Toilet	25.00
Telephone	171.20
Capital Improvements (lighting)	260.00
State Librarian Meetings	47.20
Printing Checks	26.00
Honorariums & Summer reading sessions	85.00
	<u>\$ 3,691.49</u>
Cash on hand December 31, 1990	25.00
Balance in checking December 31, '90	<u>823.39</u>
	<u>\$ 4,539.88</u>

Library Trustees:

Douglass Tift, Chairman Laura W. Verry, Librarian
 Sue Kling, Secretary
 Carol Boynton, Treasurer

ORFORD SOCIAL LIBRARY REPORT

The Orford Social Library has had a banner year - almost a traffic problem - with 2,000 individuals visiting our Library. This is in sharp contrast to the years prior to our renovation program.

The Friends of the Orford Libraries have presented several programs in our Function Room. Local people who have lectured are Peter Martin, Publisher, John Karol, Photographer and Sidney Lea, Poet, Writer. Others are Donald Metz, writer, Nardi Campion, Writer and Willem Lang, writer. All spoke before appreciative audiences.

Our Trustees and our Librarian entertained at tea for Orford Elementary School Teachers, giving them the opportunity to ask questions and to learn about our Library and what it might offer to augment their work.

The Orford School again used our Function Room in which they exhibited the Children's Art Work. They held an opening evening for parents and friends, which was a large gathering.

The Trustees are happy to report that thanks to the Friends of the Orford Libraries everything is now in place to start using the Computer Package which the Friends purchased for each library. This will enable us to use the Interlibrary Loan Program located at Plymouth State College. Now a book requested which is not on our shelves may be received on loan. The time elapsed from request to delivery should be no more than two weeks. This is a very fine service for small libraries such as ours, with limited funds for todays expensive volumes on specialized and many other subjects.

Our story hours for pre-school children held on the third Friday of each month are very popular and cover a wide range of topics. We are grateful for the help of several of the mothers.

The Summer Story Hours were alternated with the Orford Free Library and had an average attendance of forty children.

The Summer Reading Program had twenty-two eager participants. All accomplished their goals and were rewarded with T. Shirts designed by Author-Illustrator John Stadler.

This was our first year hosting children from the Orford School. Four classes visited twice each month. Marty Roberts and Kathy Berghuis have been most helpful in this program, returning books from the school and opening our building during off hours for the convenience of these classes. We are most happy to be able to offer this service supplementing the school's extra-curricula reading material.

The Trustees wish to thank Charna Either, Moriah Thomson, Jennifer Hebb, and Mary Ann Hayward for their work as Saturday Librarians. We also thank the following Friends for their work as Volunteer Librarians on Thursday Evenings: Priscilla Harrington, Mildred Sunderhauf, Craig and Sarah Putnam, Sally Borden, Madge Bain and Barbara Hall.

Thanks also are given to Paul Messer, Arthur Dennis and -Ralph Parker who in many ways keep our Library functioning and our grounds well kept.

ORFORD SOCIAL LIBRARY REPORT - 2

The Trustees wish to express our thanks to our Librarian, Sheila Thomson who gives and gives yet again in time and very gracious service to all who participate in our Library offerings and supporting activities. We applaud her continued devotion.

Statistics:

New Books Purchased:

<u>Adult</u>	<u>Children</u>	<u>Videos</u>	<u>Donations</u>
33	86	11	62

Circulation:

<u>Non Fiction</u>	<u>Fiction</u>	<u>Juvenile</u>	<u>Magazines</u>	<u>Cassettes</u>
178	603	1,414	71	20
	<u>Videos</u>	<u>=</u>		<u>TOTAL</u>
	10			2,296

Financial Report

Receipts:

Cash on hand January 1, 1990	\$ 126.02
Town of Orford	2,164.50
Gifts	1,345.00
Interest	3,066.92
Capital Funds	858.00
	<u>\$ 7,560.44</u>

Disbursements:

Librarians	\$1,290.44
Heat	1,125.27
Light	600.33
Supplies	326.90
Books/Videos	2,008.28
Water	70.00
Telephone	454.35
Post Office Box	17.00
Snow and Lawn	265.00
Equipment	286.94
Social Security	159.12
Dues	53.00
Insurance	858.00
	<u>\$ 7,514.63</u>

Cash in Bank December 31, 1990	45.81
	<u>\$ 7,560.44</u>

Trustees: Julia Fifield, Chairman
 Ellen Gluck, Treasurer Sara Putnam
 Charlotte Keller, Secretary Robert Davis
 Phyllis Lawrence Alice D. Hodgeson,
 Mildred Sunderhauf Honorary
 and Archivist

ORFORD PLANNING BOARD REPORT

The Planning Board conducted its business in 1990 in compliance with the stated purposes of the Town of Orford's Subdivision Regulations:

"To foster the development of an economically and environmentally sound and stable community and to safeguard and protect the people of the Town of Orford, the taxpayers and the public from the consequences of improper subdivision, planless growth and haphazard development...."

During the year, five minor subdivisions were approved, one also involving a lot line adjustment and another also comprising annexations. Two residential subdivisions that were technically major were approved with several major subdivision requirements waived. The board is empowered to make such waivers at times when the requirements appear an unnecessary burden to the subdivider.

A proposed subdivision of a 376-acre parcel on Stonehouse Mountain Road into 15 lots elicited much attention in 1990. Though as of the end of 1990 no formal application was before the board, the Planning Board sought to gather background information on the property and reactions from abutters to prepare itself for the formal discussions ahead. The background of the land - which was formerly owned by Bayne Stevenson - involves ten years of complexities, which led to an agreement in January 1990 between the current owners (Guivy Zaldastani and Micheline de Bievre) and the Town of Lyme. In public hearings last year abutters expressed concerns such as the impact of the proposed development on roads and intersections and on the ecology of the area.

The board also addressed a number of situations involving subdivision regulation violations. We continued to update the Master Plan by including excavation regulations, community facilities planning and the historical district commission. Committees developed proposed revisions and updates of subdivision regulations as they relate to roadways, and proposed the town's first formal Capital Improvements Program. Bruce Schwaegler, Thomas Thomson, John O'Brien and Peter Angwin developed the roadways report; Robb Thomson chaired the committee that generated the CIP recommendations. Bruce Schwaegler is also the author of the Master Plan. All deserve the town's heartfelt thanks for their time and efforts.

The Planning Board developed and implemented its first By-Laws and conducted in-service training for new members. Because of the change from appointed to elected members, all current board members' terms end on Town Meeting Day when the new board members will be elected.

I thank these members - Emily Bryant (whose mapmaking skills were drawn upon for many of the exhibits in the Master Plan), Craig Putnam, Rendell Tullar, Selectman Robin Taylor, Ruth Brown, Charles (Chuck) Clifford) and alternate members Maurice (Butch) Roberts, William (Bill) Wilson, Martin (Mickey) May and Harold Taylor - for their loyal support and hard work, without which this Planning Board could not have functioned.

PLANNING BOARD REPORT - 2

Volunteer boards work because the members have a commitment to their community. But in the increasingly demanding field of land use planning, a board often must turn to the experts for assistance. The board has relied on its "circuit rider," Tara E. Bamford of the Upper Valley Lake Sunapee Council, for just such expertise.

PATRICIA S. HAMMOND
Chairman, Planning Bd.

UPPER VALLEY HOUSEHOLD HAZARDOUS WASTE COMMITTEE REPORT

The Upper Valley Household Hazardous Waste Committee held its seventh annual collection of household hazardous waste materials May 5, 1990.

The 1989 annual collection served 280 households and no one had to be turned away. Last May, over 340 households were served with the help of a 20% increase in budget. When our funds were exhausted, the hauler had to close down, and about 100 cars were turned away. This increase in community participation shows that citizens are aware of the importance of keeping toxic materials out of landfills and are willing to support such a program with their own efforts.

The Committee receives the major portion of its financial support from regional landfills in the Upper Valley. In addition, contributions from local businesses and organizations, grants from the states of New Hampshire and Vermont, and on-site donations have made it possible for us to conduct seven successful annual Collection Days. However, each year costs increase for the federally licensed hauler, for the trained certified chemists on site and for the disposal of the hazardous materials at out-of-state licensed facilities. This year, the Committee is looking for additional funds so that all residents who come to the site can be served.

The next Collection Day will be held May 4, 1991. Area residents are welcome.

COLIN HIGH
Chair

ORFORD POLICE REPORT

Based on statistics from last year's report which covered only six months of the year, the activity level for 1990 has not indicated a substantial rise in crime in our community. This is good news for all of us.

Some of the crimes that have not been solved most likely are committed by people who do not reside in Orford. Therefore, I would like to request that each of us be more observant and less hesitant to report what may seem like a mildly-suspicious activity. If something does not seem right to you, please call me. Being the only police officer in town allows for many hours of no visible police presence which detracts significantly from the deterrence of criminal activity. Without the observations of all of you, my job would be extremely difficult.

In general, I have tried to become more involved in the community in 1990. I organized Orford Beautification Day in the Spring which I hope will be a yearly event. During this day we cleaned up roadsides around town and planted flowers. The D.A.R.E. program has continued along nicely. Last spring I taught an eleven lesson program to the 8th graders here in town and I have also completed the 2nd and 4th grade programs this past fall. I feel that D.A.R.E. has been successful here in Orford due to the cooperative efforts of the Police Department and the School Department. The administration and the classroom teachers have readily accepted the program and have encouraged the students to participate. The students have been very enthusiastic and have made the experience an enjoyable one.

In the fall I also participated in the Teen Leadership Conference in Manchester. This was a one-day conference for high school students which addressed the important issues of today and how students can become effective leaders within their school community. Several Orford students attended the conference along with Sandra Harris and myself.

Also in the fall, I helped to organize a pep rally and bonfire to honor our fall athletes who brought much positive attention to our community.

In last year's report I told you that a goal for 1990 was to address the problem of substance abuse by our young people. I feel that through education, accessibility and understanding I have taken many steps in the direction of discouraging substance abuse. But remember, wiping out substance abuse can only be accomplished by a three-pronged approach whereby parents, schools and police all accept their responsibility in this issue and work together cooperatively.

Once again I have supplied statistics for your review. Your concern and involvement could help lower these numbers in 1991. Let's have a safe 1991.

POLICE REPORT -2

Type of Case	Number Reported	Number Cleared
Theft	18	6
Burglary	3	0
Attempted Burglary	2	0
Criminal Mischief	7	4
Assault	1	1
Bad Checks	2	2
Criminal Trespass	5	4
Burglar Alarms	7	N/A
Motor Vehicle Accidents	21	N/A
Animal Related Complaints	27	27
DWI	1	1
Protective Custody (Intoxicated person)	1	1
Assist to Other Agencies	12	N/A
Check Well-Being of Persons	3	3
Found Property	9	N/A
Request for Radar Details	3	3
Unattended Deaths	4	N/A
Possession of Marijuana	1	1
Possession of Alcohol	1	1
Assist Motorists	3	N/A
Suspicious Activity Reported	13	N/A
Civil Problem	3	3
Message Delivery	6	N/A
Assist with Repossessions	3	N/A
Vehicles Removed	9	N/A
Domestic Problems	7	7
Unsafe Driving Complaints	5	5
Harassment	1	1
Littering Complaints	3	3
Incidents Involving Minors and Alcohol	3	3
Lost Property	2	N/A
Sexual Abuse	2	2
Parking Complaints	2	2
Illegal Camping	2	2
Miscellaneous	21	N/A

TOTAL CALLS FOR SERVICE: 215

Motor Vehicle Stops

Summons Issued	144
Warnings Issued	145
TOTAL	289

RUDOLPH BROOKS JR.
Chief of Police

RECYCLING AND SOLID WASTE DISPOSAL REPORT

During 1990, Orford residents sent 515 tons of solid waste, or 1,000 pounds per person, to the Consumat Sanco Landfill in Bethlehem, NH. Disposal charges totalled \$27,000, of which the town recovered nearly \$3,000 from the sale of \$1 per bag tickets. In view of the large increases in regional landfill charges stemming from the closing of the Thetford landfill in late 1989 and diminishing landfill capacity, Orford was quite fortunate to keep its overall expenditures of \$24,200 under the \$25,000 budget and just 12% higher than in 1989. To contain costs, the Selectmen instituted the \$1.00 per bag fee in February and began a recycling program during the summer.

The recycling program is provided as a courtesy service by Floyd Marsh Rubbish Removal Services. Currently collecting newspapers, glass and aluminum cans, the program will hopefully expand to include cardboard and plastic bottles during 1991. Since these items account for nearly a quarter of a typical resident's trash, recycling by everyone would contribute significantly to keeping disposal costs down.

To encourage more recycling, a Recycling Committee was formed last March. It will help the Selectmen develop educational materials and apply for available state grants. Anyone interested in joining the Committee should contact Robin Taylor.

We would like to give special recognition to Floyd Marsh for his outstanding dedication and efforts in serving Orford's waste disposal and recycling needs.

ORFORD HIGHWAY DEPARTMENT

This year we accomplished a lot in the area of bridge replacement and road repairs. We have redecked and installed railings on a bridge on the Quinttown Road and replaced another with a large diameter squashed culvert on the same road. The bridge on Piermont Heights Road before the Bischoff's residence was redecked. The major bridge that was replaced was the bridge below the Taylor's farm on Indian Pond. This was done in a similar fashion as the Newcomb Hollow Bridge except the arch was different and we built it longer. This was a big improvement because it solved more than one problem. It improved public safety at the intersection and also gave us one more maintenance-free bridge. The Newcomb Hollow Bridge was resurfaced and ditch work done and two areas on Grimes Hill were resurfaced. All of these projects that have been completed are part of a five year plan to improve the Town of Orford's roads and bridges. We are planning several other road projects this summer. Two sections of road on Strawberry Hill will be widened and drainage put in along with installing a good road surface. There will also be some more drainage added to improve the road conditions. There are several other projects on the Orfordville Road intersection and the first bad corner.

We also have constructed a new salt and sand shed at the Town garage with the help of a local contractor. This was very important because the salt in previous years was being destroyed by water leaking in the building.

I would like to thank the Town's people for purchasing the new dump truck and sander which we took delivery of in August. This truck has performed magnificently on all our roads and will give the town many good years of service.

Respectfully submitted,

PETER ANGIN
Road Agent

REPORT OF THE TRUSTEES OF TRUST FUNDS FOR THE TOWN OF ORFORD FOR THE YEAR ENDING DECEMBER 31, 1990

DATE	NAME OF TRUST FUND (COMMON TRUSTS SHOWN FIRST)	TYP	HOW INV (Y/E)	PRINCIPAL			INCOME		TOTAL END OF YEAR BALANCE
				§ SHR	BEGINNING BALANCE	ENDING BALANCE	BEGINNING BALANCE	INCOME AMOUNT	
	TOTAL COMMON CEMETERY TRUSTS			\$78,471.45	\$300.00	\$732.42	\$79,503.87	\$20,291.28	\$99,549.83
	CAPITAL RESERVES AND OTHER TOWN FUNDS:								
1974	TOWN OF ORFORD/ FIDE TRUCK		CD		\$33,493.91	-\$5,000.00	\$28,493.91	\$5,049.58	\$58,436.13
1989	TOWN OF ORFORD/ FIDE TRUCK (next)		CD		\$5,000.00	\$4,000.00	\$9,000.00	\$436.84	\$9,436.84
1983	TOWN OF ORFORD/ TRUCK #1		CD		\$19,040.11	-\$16,040.11	\$3,000.00	\$1,348.14	\$3,000.00
1987	TOWN OF ORFORD/ TRUCK #2		CD		\$6,161.96	\$5,000.00	\$11,161.96	\$313.04	\$12,053.56
1978	TOWN OF ORFORD/ POL. CRUISER		CD		\$6,154.19	\$5,000.00	\$11,154.19	\$618.49	\$12,369.14
1983	TOWN OF ORFORD/ GRADER		CD		\$355.81	\$4,000.00	\$4,355.81	\$25.17	\$4,461.65
1983	TOWN OF ORFORD/ LORDER		CD		\$9,305.66	\$3,000.00	\$12,305.66	\$1,007.36	\$14,709.45
1987	TOWN OF ORFORD/ REAPPRAISAL		CD		\$21,000.00	\$5,000.00	\$26,000.00	\$1,682.18	\$29,751.34
1989	TOWN OF ORFORD/ BRIDGES		CD		\$3,000.00	\$3,000.00	\$6,000.00	\$8.99	\$3,250.11
1983	TOWN OF ORFORD/ INPR H/CAP.		CD		\$1,000.00	\$1,000.00	\$2,000.00	\$335.36	\$2,403.79
1983	TOWN OF ORFORD/ COMM. FIELD		CD		\$731.58	\$731.58	\$1,463.16	\$124.04	\$1,459.40
1984	TOWN OF ORFORD/ COMM. FIELD		PB		\$200.00	\$200.00	\$400.00	\$90.97	\$338.63
	(GIFT OF HAZEN MOREY)							\$15.93	\$298.64
1985	TOWN OF ORFORD/ COMM. FIELD TRUST		CD		\$6,905.54	\$6,905.54	\$13,811.08	\$1,041.85	\$11,462.94
1987	TOWN OF ORFORD/ SCHOLARSHIP FUND		CD		\$5,000.00	\$5,000.00	\$10,000.00	\$530.37	\$6,217.18
1985	TOWN OF ORFORD/ BENEFIT H.S. STUDENTS		CD		\$3,383.58	\$3,383.58	\$6,767.16	\$335.70	\$3,740.61
1989	TOWN OF ORFORD/ SCHOOL FUND EXCELLENCE CD/PB		CD/PB		\$3,110.82	\$8,400.00	\$11,510.82	\$801.35	\$12,368.81
	(GIFTS TO FUND BY INDIVIDUALS)								
1987	ORFORD SCHOOL DISTRICT - H/C RESV.		PB		\$341.21	\$341.21	\$682.42	\$21.47	\$401.17
1949	ORFORD SCHOOL DISTRICT (ALICE MANN)		HF		\$974.01	\$974.01	\$1,948.02	\$77.52	\$1,015.05
1986	DUE DEPOSITOR IN ERROR		CT		\$50.41	\$50.41	\$100.82	\$0.00	\$50.41
	TOTAL FUNDS HELD				\$203,680.24	\$13,526.51	\$217,206.75	\$22,168.30	\$285,117.46

NOTES: (1) Orford Schools Fund for Excellence has multi-year pledges over \$80,000. Amounts reflect actual payments by donors against pledges.
 (2) Fire Truck funds accounting separated for current engine purchase and new fund begun with 1989 and 1990 reserves.
 (3) Truck #1 reflects full payment of previous balances and beginning of new balance with 1990 reserve.
 (4) Alice Mann School Fund capital gains customarily paid out with income.
 (5) 1990 graduates Lisa Richardson and Sarah Palifka won \$100.00 scholarships respectively from Hazen Morey and Menta Sawyer Funds.

19-FEB-1991  Respectfully submitted: Judy Franklin, Mark Blanchard, Bruce Schwaegler ... Trustees.

ORFORD SENIOR CENTER

The Orford Senior Center offers the following services: Information and Referral, Good Neighbor Aide, Friendly Visitors, Telephone Reassurance, Transportation, Senior Discount Cards, Newsletter and also a noon meal and home delivery meals, which are served every Tuesday at 12 noon, except during the months of July and August.

Volunteers are available to transport seniors that have no other means to make medical or dental appointments. We would like to have some advance notice for this service. These services are available to any person 60 years of age or older.

If you are interested in any of the above programs or if you know of someone that is in need of these services, please let us know by calling Marcia Willis, 353-4824 or Howard Sommer, 353-4576.

OPERATING REPORT

October 1, 1989 - September 30, 1990

<u>Program</u>		<u>Finance</u>	
Meals served	3,203	Congregate meals	\$3,895.33
Home delivery	536	Home delivery	835.60
Total meals	3,739	Food sold	703.95
		Total Receipts	\$5,434.88
Number of Volunteers	49	Average Meal	
Volunteer hours all		donation	1.45
services	6,542		

Respectfully submitted

HOWARD SOMMER
Site Manager

GRAFTON COUNTY COMMISSIONERS' REPORT

To the Citizens of Grafton County:

FY 1990 has been a year of change for Grafton County. The retirement of long-time County Administrator William Siegmund prompted the Commissioners to reorganize the overall administrative structure of the County. Top administrative positions now include the Executive Director, Nursing Home Administrator, Superintendent of Corrections, Farm Manager, and Superintendent of Maintenance. The reorganization has improved the efficiency and effectiveness of County operations without increasing costs.

The Sheriff's Department has also undergone a transition under the leadership of Sheriff Charles Barry. The Dispatch Center had been upgraded, courthouse security has been improved, and an expanded training program has been offered to help county and municipal law enforcement meet State requirements. The Department's work load has continued to grow, reflecting the increase in Superior Court Cases.

As a first set in addressing space problems at the Grafton County Courthouse, the County legislative delegation appropriated \$250,000 of surplus to construct administrative offices between the courthouse and nursing home. The Commissioners' office moved into the new administrative building in early January, freeing additional space for the County Attorney's Office and the State Probation and Parole Office. Construction cost considerably less than that projected for an addition to the courthouse.

Fiscally Grafton County continues to be very sound. Working together, the Commissioners and Legislative Delegation limited budget increases to 4.4% from \$11.2 million in FY 1990 to \$11.7 million for FY 1991. We are especially pleased that the county tax actually decreased 5% from \$6.3 million in FY 1990 to just \$6.0 million in FY 1991. A budget surplus from the previous fiscal year plus increases in nursing home revenues and Sheriff's Department fees contributed to the tax decrease.

Nevertheless, property taxes continue to fund approximately half of the County budget, with the rest coming from a combination of State and Federal monies and user fees. The Commissioners, through the New Hampshire Association of Counties, continue to monitor State legislative proposals that would increase county costs, thereby increasing local property taxes. During the 1990 legislative session we were effective in averting attempts to increase the County share of Medicaid costs and eliminate the Medically Needy Program, which would have forced counties to absorb nursing home costs for medically needy residents or ask towns to provide general assistance.

During FY 1990 Grafton County also distributed a total of \$78,836 in State Incentive Funds to programs that prevent out-of-home placements of troubled children and youth. Included were drug and alcohol abuse prevention programs, parenting skills workshops, parent aides, child care training and referrals,

GRAFTON COUNTY COMMISSIONERS - 2

services to pregnant teens, and court diversion for first-time youthful offenders. The Commissioners also expanded the County-funded Youth and Family Mediation Program to provide services countrywide, adding the Plymouth Center to those in Lebanon and Littleton. These efforts help limit county expenditures for court-ordered services to children and youth (\$611,462 in FY 1990).

The Grafton County Board of Commissioners hold regular weekly meetings on Thursday at 9:30 a.m. at the Grafton County Commissioners Office Building. Every fourth Thursday afternoon the Commissioners also meet at the Nursing Home, House of Corrections and Farm, followed by a tour of each facility. All meetings are open to the public, and we encourage public and press attendance. Please feel free to contact the Commissioners: PO Box 108, Woodsville, NH 03785. Telephone (603) 787-6941.

In closing, we wish to express our appreciation to all staff members, elected officials, other agency personnel and the public for their efforts in serving the citizens of Grafton County.

Respectfully submitted,

GRAFTON COUNTY COMMISSIONERS:

Betty Jo Taffe, Chairman (District 3)
Everett Grass, Vice Chairman (District 2)
Gerard Zeiller, Clerk (District 1)

UPPER VALLEY LAKE SUNAPEE COUNCIL REPORT

There are nine Regional Planning Commissions in New Hampshire and 12 in Vermont. Like the others, the Upper Valley Lake Sunapee Council is a private, non-profit corporation enabled by state legislation.

Overall, our duties fall into two categories:

- Provide services to member Towns
- Address regional issues.

Services to Towns

Four types of basic services are available to member Towns:

- Information: we maintain a library of pertinent planning information, and have a capable staff with expertise in many areas of planning.
- Advice: perhaps our most valuable service. We spend a lot of time on the telephone and in our office simply giving advice on planning issues, based on our cumulative experience and expertise.
- Hands-On Help: "hands-on" services are one step beyond advice. Examples include: reviewing an ordinance, providing a linkage to a state or federal program, reviewing a proposed development project, explaining how a certain aspect of planning usually works and investigating what is appropriate in a given situation, exploring alternative solutions for a particular problem.
- In Depth Support: we do transportation planning, master plans, ordinances, natural resource planning, capital improvement programs, impact fee studies, opinion surveys, impact studies for large projects, and other special studies of many sorts. A number of towns also take advantage of our circuit rider planning program. Usually, we must charge in addition to dues for support in depth, to meet our expenses and break even. This type of support is available only to member communities (we do not do any work for private companies or individuals), and at far less cost than comparable expertise from a private consulting firm.

Regional Issues

We also provide a forum for regional issues. Currently we are working regionally on community development, economic development, solid waste, hazardous waste, transportation, housing and studies related to Lake Sunapee and the Connecticut River. We are almost always able to support these efforts with state funds and/or special grants. Some of the state funding does vary depending on how much local support we have via dues.

The Upper Valley Lake Sunapee Council also provides specific services to communities on a contract basis. As requested by the communities, the Council conducted impact studies regarding proposed development, worked on amendments/updates to local ordinances and regulations, drafted new ordinances, performed capital improvement programs, and provided general mapping, drafting, and other technical assistance.

Annual Report
of the
School Board
of the
ORFORD SCHOOL DISTRICT
for the
Fiscal Year July 1, 1989 to June 30, 1990

TABLE OF CONTENTS

	Page
School District Organization	84
Warrant for Meeting, 1987	85-86
Annual Report of the Principal	87-88
Comparative Yearly Enrollments	89
Instructional Staff as of January 1, 1987.....	90
Treasurer's Report and Auditors' Certificate	91
Balance Sheet and Status of School Notes & Bonds	92
School Administrative Unit No. 22	93
Revenues and Expenditures, 1989-90, 1990-91, 1991-92	94-99

ANNUAL REPORT
OF THE ORFORD SCHOOL DISTRICT
Orford, New Hampshire
1990

The School Board of the School District of Orford herewith submits its Annual Report.

SCHOOL DISTRICT ORGANIZATION

<u>School Board</u>	<u>Term Expires</u>
Katherine H. Blanchard, Vice Chairman	1992
Mark S. Harris, M.D., Chairman	1992
Jane P. Hebb	1991
Betty L. Messer, Secretary	1991
Thomas H. Trunzo, Jr.	1993

Peter Thomson, Moderator

Edna J. Adams, Clerk

Edna J. Adams, Treasurer

Charles Peters, Auditor 1992

Robb Thomson, Auditor 1991

Joseph Della Badia, Superintendent of Schools

Susan D. Hollins, Assistant Superintendent

Patricia M. Davenport, Principal

Robert M. Thatcher, Assistant Principal

SCHOOL DISTRICT WARRANT
State of New Hampshire

Grafton, S. S.

School District of Orford

To the inhabitants of the School District of Orford qualified to vote in District affairs:

You are hereby notified to meet at Memorial Hall in said District on Saturday, March 9, 1991 at 10:00 A.M. to act on the following subjects:

ARTICLE 1. To choose by non-partisan ballot a Moderator, a Clerk, and a Treasurer, each to serve one year, an Auditor to serve two years, and two members of the School Board, each to serve three years. (Polls will open no later than 9:00 A.M. and will close no earlier than 2:00 P.M.)

NOTE: ARTICLES 2 through 7 WILL NOT BE CONSIDERED UNTIL 10:00 A.M.

ARTICLE 2. To see if the District will authorize the School Board to apply for, accept and expend, without further action of the School District Meeting, money from any source which becomes available during the fiscal year, provided that (1) such money is used for legal purposes for which a school district may appropriate money, (2) the School Board holds a public hearing on the expenditure of such money before it is expended, and (3) the expenditure of such money does not require the expenditure of other School District funds.

ARTICLE 3. To see what sum of money the District will raise and appropriate as a deficit appropriation, in addition to the 1990-1991 appropriation voted on June 7, 1990, for the purpose of funding retro-active salary raises for the teachers.

(NOTE: If a settlement with the teachers' union has not been reached by March 9, 1991, this article will be passed over.)

ARTICLE 4. To see if the District will raise and appropriate the sum of Eight Thousand Dollars (\$8,000.00) for the purpose of making exterior improvements to Memorial Hall.

ARTICLE 5. To see if the District will raise and appropriate the sum of Five Thousand Dollars (\$5,000.00) and place it in the Capital Reserve Fund established on March 9, 1990 under the provisions of RSA 35:1, such appropriation to be for the purpose of funding major repairs, improvements, or renovations to the school buildings.

SCHOOL DISTRICT WARRANT
(Continued)

ARTICLE 6. To see what sum of money the District will raise and appropriate for the support of schools, for the payment of salaries for school district officials and agents and for the payment of statutory obligations of the District.

ARTICLE 7. To transact any other business that may legally come before this meeting.

Given under our hands and seals at said Orford this twelfth day of February, 1991.

KATHERINE H. BLANCHARD, Vice Chair	
MARK S. HARRIS, M.D. Chair	BETTY L. MESSER, Sec.
JANE P. HEBB	THOMAS H. TRUNZO, Jr.
School Board, School District of Orford	

A TRUE COPY, Attest:

KATHERINE H. BLANCHARD, Vice Chair	
MARK S. HARRIS, M.D. Chair	
JANE P. HEBB	
BETTY L. MESSER, Secretary	
THOMAS H. TRUNZO, Jr.	
School Board, School District of Orford	

ANNUAL REPORT OF THE DISTRICT PRINCIPAL

STAFF:

Four teachers are new to the Orford School District Staff this year.

Deborah O'Brien, a graduate of the University of Maine, re-joined the Faculty as our Kindergarten Teacher.

Roberta Hodge possesses a B.S. Degree from the University of Vermont and an M. ED from Lyndon State. Roberta serves our students in the area of special education.

Brian Cattabriga, a graduate of Keene State College, teaches math grades six through eight. He also teaches physical education to grade five.

James Lowry, our new computer teacher, graduated with a B.A. from Harvard University.

ENROLLMENT:

Present enrollment, K-12 is two hundred forty-five (245) students. A total of sixty-six tuition students enrolled in grades seven through twelve.

ATHLETICS:

Our athletic program continues to be strong as all of the varsity teams have qualified and participated in the State Tournaments that are held at the end of each season. Sixty-seven percent of our students participate in the program while as many as seventy-four percent of our tuition students take advantage of the co-curricular activities that are offered. Sportsmanship, fulfillment of commitments, and responsibility to teammates continue to be the main focus of the program.

EDUCATIONAL PROGRAM:

The Elementary School Staff has focused on methods for improving student discipline, Reading and Spelling Instruction, Technology in the classrooms, the application of Math in Physical Science, and meeting the needs of the severely handicapped student within the mainstream classroom. Outside consultants and experts have worked with the Faculty Wednesday Afternoons in each of these areas.

The Language Arts Program - K-5 will be the focus of a project to articulate how the program is aligned with stated goals. The study will include a parent questionnaire to obtain community input. An outside specialist will observe classes, gather information, study student work and analyze the program. This study will be the basis for further curriculum development.

The Middle School teachers are focusing on interdisciplinary studies with two special projects. During the month of January, students combined math, science, and English to conduct an energy audit on the Academy Building and Memorial Hall. The results will be presented by the students to the Orford School Board. A week-long spring trip to Ottawa, Canada is being planned in June for grades six,

REPORT OF DISTRICT PRINCIPAL - page 2

seven and eight.

High School Faculty Members have focused on cooperative learning techniques, teaching research skills, improved vocabulary skills, improved vocabulary skills and problem-solving skills.

BUILDING AND GROUNDS:

With the completion of the new Elementary School and the major renovations to Memorial Hall and the Academy Building last winter, the school district facilities are in very good condition. One remaining project exists, however, and should be undertaken over the next few years, this is resurfacing of the outside of Memorial Hall. A three to four year plan for completion would assure that the work can be done with a minimal impact to taxpayers.

COMMUNITY INVOLVEMENT

Last year the Elementary School Parent-Teacher for Children Group organized the move from the Orfordville School to the new building, Parents and Community members also built the new playground on the Main Campus.

The Middle School Parent-Teacher Support Group supervises monthly activity nights for the students grades 6-8. They are also raising the funds necessary for the Ottawa, Canada Trip.

The Booster Club continues to give much-needed financial support. Last year this group contributed over forty thousand dollars to the schools.

The Friends for Excellence has purchased materials needed for the new Elementary Spelling and Phonics Program. The cover for the Gym floor and carpet for Gymn Walk Areas. They also funded construction of the Bell Tower on the New Elementary School.

The Administration, Faculty, and students continue to appreciate all the Community Support.

PATRICIA M. DAVENPORT
Principal

COMPARATIVE YEARLY ENROLLMENTS
FOR OCTOBER FIRST OF EACH YEAR

Year	Kindergarten	1	2	3	4	5	6	7	8	9	10	11	12	Total
1980	14	15	10	10	18	17	14	12	15	20	19	20	14	198
1981	10	15	16	10	9	16	18	12	12	20	19	16	22	195
1982	11	10	14	15	9	9	16	18	12	14	16	18	18	180
1983	3	10	10	15	15	9	10	17	17	12	14	18	19	169
1984	6	5	10	9	16	13	11	10	18	28	15	15	18	174
1985	15	9	5	11	8	18	14	11	11	34	26	16	18	196
1986	11	17	8	5	12	10	16	14	13	26	34	27	15	208
1987	20	13	17	9	8	12	10	27	19	32	31	33	25	256
1988	11	21	14	17	7	10	14	21	29	27	34	36	31	272
1989	16	10	23	13	16	8	8	23	21	36	26	35	32	267
1990	22	17	11	25	16	17	5	11	19	17	26	26	32	244

ORFORD SCHOOL DISTRICT

Instructional Staff as of January 1, 1991

Anna D. Alden	Music
Marguerite J. M. Ames	Grade 3
Eileen T. Ball	Media Generalist
Richard J. Barsotti	Science & Mathematics
Sharon E. Boffey	Reading Consultant
Brian M. Cattabriga	Mathematics and Physical Education (grades 5-8)
M. Bridget Fariel	Social Studies
Karen J. Fryer	Grade 5
Sharon Gray-Richardson	Grade 4
Phyllis A. Hanley	Business Education
Sandra C. Harris	Guidance Counselor
Roberta T. Hodge	Learning Disabilities
Susan B. Kling	Grade 2
Roberta W. Kucer	English and Spanish
Theresa L. Langley	Grade 1
Barry R. LeBarron	Industrial Arts
James M. Lowry	Computer Science and English (grade 11)
Amy A. Nickerson	Social Studies (grades 6-8)
Deborah T. O'Brien	English (grades 9 & 10)
Philip F. Pierson	Kindergarten
Sarah C. Putnam	Art
William R. Saadeh	Leave of Absence
Barbara H. Smith	Science
Wallace G. Smith	Mathematics
	English and Social Studies (grades 6-8)
George S. Talbot	French and English
Nancy T. H. Thatcher	Home Economics
Olga T. Valencia	Science, Grades 6-8 and Physical Education, Kindergarten - 8

ORFORD SCHOOL DISTRICT
REPORT OF SCHOOL DISTRICT TREASURER

Fiscal Year July 1, 1989 to June 30, 1990

Cash on hand, July 1, 1989 (Treasurer's Bank Balance)	\$ 67,896.48
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Received from Selectmen; Current Appropriation	\$ 906,113.00
Revenue from State Sources	74,950.87
Revenue from Federal Sources	17,610.44
Received from Tuitions	382,579.98
Received as Income from Trust Funds	169.86
Received from all other sources	<u>2,329,352.62</u>

Total Receipts	3,710,776.77
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Total Amount Available for Fiscal Year (Balance and Receipts)	3,778,673.25
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Less School Board Orders Paid	<u>3,778,379.83</u>
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Balance on hand June 30, 1990 (Treasurer's Bank Balance)	\$ 293.42
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Edna J. Adams
District Treasurer

AUDITORS' CERTIFICATE

This is to certify that we have examined the books, vouchers, bank statements and other financial records of the treasurer of the school district of Orford of which the above is a true summary for the fiscal year ending June 30, 1990 and find them correct in all respects.

Charles Peters
Robb R. Thomson

The financial statements on the next pages have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principles. This method of accounting recognizes accounts receivable and accounts payable as revenue and expense in the year in which earned or incurred rather than the year in which received or paid. The School District Treasurer's books of account are maintained on the cash basis in accordance with generally accepted public school practices.

ORFORD SCHOOL DISTRICT

BALANCE SHEET

June 30, 1990

ASSETS

Cash in Bank, June 30, 1990	\$ 293.42
Petty Cash	300.00
Accounts Receivable	12,413.75
Prepaid Expenses	0.
Investments	33,214.70
Deposits w/Vendors	<u>300.00</u>
GRAND TOTAL	<u>\$ 46,521.87</u>

LIABILITIES

Accounts Payable	\$ 14,162.36
Contract Payable	32,000.00
In-School Conference Reserve	<u>163.12</u>
Total Liabilities	\$ 46,325.48
Surplus (excess of Assets over Liabilities)	<u>196.39</u>
GRAND TOTAL	<u>\$ 46,521.87</u>

Status of School Notes and Bonds

MEMORIAL HALL ADDITIONS

Outstanding at Beginning of Year	\$ 50,000.00
Issued During Year	1,195,000.00
Payment on Principal of Debt	<u>10,000.00</u>
Outstanding at End of 1989-90 Fiscal Year	\$1,235,000.00

SCHOOL ADMINISTRATIVE UNIT # 22
 REPORT OF 1990-91 SALARIES TO BE PAID BY
 THE STATE AND LOCAL SCHOOL DISTRICTS

	<u>Superintendent</u>	<u>Assistant Superintendent</u>	<u>Business Manager</u>
Total	\$83,500.00	\$58,309.00	\$53,108.00
State	<u>0.</u>	<u>0.</u>	<u>0.</u>
Local	\$83,500.00	\$58,309.00	\$53,108.00

Breakdown of
 Local Contributions

Dresden	\$ 80,201
Hanover	45,347
Lyme	19,427
Orford	20,018
Norwich	<u>29,924</u>
TOTAL	\$194,917

ORFORD SCHOOL DISTRICT 1991/92 REVENUE BUDGET

DESCRIPTION: Balance Forward, July 1 (15,000)	1989/90	1989/90	1989/90	1990/91	1990/91	1990/91	1991/92
	Original Budget	Revised Budget	Actual	Original Budget	Revised Budget	Projected	Proposed
LOCAL SOURCES:	\$	\$	\$	\$	\$	\$	\$
Appropriation	914,145	906,113	906,113	1,076,774	1,152,183	1,152,183	1,187,944
Tuition - In State	369,000	354,880	343,086	369,365	292,405	275,497	318,550
Tuition - Out of State	33,600	33,600	39,494	38,500	35,500	35,491	39,650
Tuition - Patron	3,200	3,200	0	0	0	0	0
Subtotal Tuition	405,800	391,680	382,580	407,865	327,905	310,988	358,200
Checking Account Int.	1,800	1,800	6,483	1,800	1,800	2,072	2,000
Trust Fund	450	450	170	200	200	200	200
Rental of Buildings	500	500	0	500	100	0	0
Miscellaneous	0	0	1,355	0	0	0	0
TOTAL LOCAL & CAR-							
RY-FORWARD	1,307,695	1,300,593	1,296,751	1,487,139	1,482,193	1,465,448	1,558,344
STATE SOURCES:							
Foundation Aid	49,520	58,122	58,122	33,026	32,903	32,903	8,971**
Building Aid	3,150	3,150	3,150	22,650	21,825	21,825	22,650
Voc Ed Tuition	15,510	15,510	12,300	7,920	16,850	7,920	18,000
Voc Ed Transportation	1,790	2,150	1,386	1,010	2,020	2,020	2,020
Catastrophic Aid	3,700	1,890	1,964	0	0	0	0
TOTAL STATE							
SOURCES	73,670	80,822	76,922	64,606	73,598	64,668	51,641
FEDERAL SOURCES:							
PL 94-142 Entitlement	4,800	4,750	4,750	5,100	2,314	2,314	2,500
Food & Nutrition	17,000	17,000	17,000	17,000	17,000	17,000	17,000
Forest Reserve	250	250	704	250	0	0	0
TOTAL FEDERAL							
SOURCES	22,050	22,000	22,454	22,350	19,314	19,314	19,500

ORFORD SCHOOL DISTRICT
1991/92 REVENUE BUDGET
(continued)

	1989/90 Original Budget	1989/90 Revised Budget	1989/90 Actual	1990/91 Original Budget	1990/91 Revised Budget	1990/91 Projected	1991/92 Proposed
GRAND TOTAL	\$1,403,415	\$1,403,415	\$1,396,127	\$1,574,095	\$1,575,105	\$1,549,430	\$1,629,485

**\$8,971 is based on the most recent estimates from the state; Orford's entitlement is \$21,141, assuming the state appropriates sufficient general funds to continue the current level of support.

1991/92 EXPENDITURE BUDGET

ACCOUNT DESCRIPTION	1989/90 Budget	1989/90 Actual	1990/91 Budget	1990/91 Projected	1991/92 Proposed
Regular Instructional Programs					
Teachers' Salaries	\$ 547,230	\$ 535,257	\$ 529,870	\$ 508,740	\$ 520,270
Educational Assistants	15,110	13,157	14,040	18,039	14,600
Substitutes	8,000	7,600	8,500	12,000	9,000
Testing and Test Scoring	0	0	0	0	0
Supplies	19,430	16,648	21,300	24,623	23,690
Repairs to Equipment	1,350	543	1,900	1,339	2,480
Textbooks	3,880	3,702	6,150	6,267	5,395
Additional Equipment	3,120	1,116	1,000	1,000	2,365
Equipment Replacement	340	576	920	920	1,945
TOTAL	598,460	578,599	583,680	572,928	579,745
Tuition to Other School Districts					
Out-of-State Tuition (Vocational)	20,680	19,200	10,560	16,200	27,000
TOTAL	20,680	19,200	10,560	16,200	27,000
Special Education					
Teachers' Salaries	37,650	56,750	72,480	20,386	33,200
Ed Assistants	7,560	14,680	15,450	15,410	15,260

ORFORD SCHOOL DISTRICT
1991/92 EXPENDITURE BUDGET - 2

ACCOUNT DESCRIPTION

Special Education: (continued)

	1989/90 Budget	1989/90 Actual	1990/91 Budget	1990/91 Projected	1991/92 Proposed
Tutors	0	\$ 991	\$ 200	\$ 8,337	\$ 0
Contracted Services	4,500	10,921	12,500	12,500	9,000
Special Ed Tuition	17,900	18,297	19,600	24,450	31,550
Supplies and Materials	300	884	765	1,210	700
Speech & Language Services	10,300	120	0	17,300	17,000
TOTAL	78,210	102,643	120,995	99,593	106,710

Co-Curricular Activities:

Salaries for Coaches & Advisors	15,820	14,835	15,820	15,820	15,820
Other Expenses	9,000	9,334	7,740	7,730	14,960
TOTAL	24,820	24,169	23,560	23,550	30,780

Health Services:

Physician Services	350	105	0	0	0
Nurse's Salary	5,110	4,865	5,440	5,439	5,655
Other Expenses	400	171	300	324	300
TOTAL	5,860	5,141	5,740	5,763	5,955

Guidance Services:

Counselor's Salary	27,290	27,288	28,060	28,062	28,835
Supplies, Materials, Equipment	200	293	200	239	200
TOTAL	27,490	27,581	28,260	28,301	29,035

Staff Development:

Curriculum Development	1,700	121	350	350	0
Tuition Reimbursement: Courses, etc.	10,550	5,493	10,300	12,005	10,300
Other Expenses: Substitutes	250	100	250	250	250
TOTAL	12,500	5,714	10,900	12,605	10,550

ORFORD SCHOOL DISTRICT
1991/92 EXPENDITURE BUDGET - 3

ACCOUNT DESCRIPTION	1989/90 Budget	1989/90 Actual	1990/91 Budget	1990/91 Projected	1991/92 Proposed
Library & Audio Visual Services:					
Librarian's Salary	\$ 22,640	\$ 23,418	\$ 24,190	\$ 24,192	\$ 24,965
Library Books	6,100	5,521	4,100	2,839	3,400
Library Supplies	580	212	550	515	300
Forest Reserve	250	704	250	210	0
Media Center Equipment	0	0	0	0	300
Audio Visual Materials: Rental & Purchasing	0	0	200	200	210
Audio Visual Supplies & Repairs	600	930	700	765	800
TOTAL	30,170	30,785	29,990	28,721	29,975
General Control & Governance:					
School Board Salaries	425	425	0	0	0
District Officer Salaries	660	670	630	682	700
Attorney's Fees	600	1,897	600	1,921	1,500
Census	250	250	250	250	250
School Board Association Dues	1,560	1,558	1,715	1,713	1,885
SAU 22 Central Office	52,260	52,260	64,380	64,380	70,835
School Board Expenses	150	765	100	100	300
Treasurer's Expenses	50	35	50	50	100
TOTAL	55,955	57,860	67,725	69,096	75,570
School Building Administration:					
Principal's Salary	45,560	45,144	47,400	47,401	49,300
Assistant Principal	17,770	19,369	17,770	17,766	19,055
Secretary's Salary	15,890	16,120	16,680	16,681	17,350
Professional & Organizational Dues	360	101	400	153	450
Graduation Expense	400	794	400	400	450
Assemblies	400	685	500	500	0
Travel Reimbursement: Principal & Staff	1,400	2,096	900	2,400	950
Conferences	300	0	300	0	300

ORFORD SCHOOL DISTRICT
1991/92 EXPENDITURE BUDGET - 4

ACCOUNT DESCRIPTION	1989/90 Budget	1989/90 Actual	1990/91 Budget	1990/91 Projected	1991/92 Proposed
School Building Administration (continued)					
Telephone	\$ 6,500	\$ 6,894	\$ 8,000	\$ 9,000	\$ 7,700
Postage, Printing & Office Supplies	2,550	3,336	3,475	5,984	3,650
Additional Equipment	0	0	0	0	0
Equipment Maintenance Service	2,400	2,058	2,000	2,006	2,600
Equipment Replacement	0	0	500	360	0
TOTAL	93,530	96,597	98,325	102,651	101,805
Employee Benefits:					
Medical Insurance	118,700	113,039	108,710	88,060	111,770
Dental Insurance	9,570	13,978	16,570	10,593	15,500
Life & Disability Insurance	2,990	3,098	3,330	3,138	3,310
Workers' Compensation	6,530	6,451	7,730	8,277	8,675
Retirement Plans	7,420	10,252	10,160	9,399	32,895
Social Security	61,680	63,668	64,700	57,600	62,290
Unemployment Compensation	0	502	410	989	1,110
TOTAL	206,890	210,988	211,610	178,056	235,550
Operation & Maintenance of Plant:					
Salaries for Custodians	42,440	42,594	45,140	45,190	47,910
Custodial Overtime	800	7,532	700	2,500	2,000
Substitute Custodians	1,200	36	1,200	1,200	900
Contracted Maintenance Services	9,800	2,477	10,850	13,000	11,500
General Insurance	7,000	6,576	8,350	6,963	7,310
Custodial Supplies	6,800	3,139	7,500	7,571	7,850
Building Maintenance Supplies	1,400	882	2,500	2,616	2,300
Gas	1,000	2,226	900	900	1,200
Electricity	14,000	14,335	16,400	13,204	19,680
Heat	11,200	12,429	14,500	14,442	20,750
Equipment Replacement	850	1,000	0	0	0
Equipment Repairs	200	669	200	256	150

ORFORD SCHOOL DISTRICT
1991/92 EXPENDITURE BUDGET - 5

ACCOUNT DESCRIPTION	1989/90 Budget	1989/90 Actual	1990/91 Budget	1990/91 Projected	1991/92 Proposed
Operation and Maintenance of Plant (continued)					
Community Use of Buildings	500	0	500	500	500
Trash Removal	700	10	700	700	1,100
Maintenance of Grounds	450	555	600	1,204	1,375
TOTAL	98,340	94,460	110,040	110,246	124,525
Pupil Transportation:					
Transportation for Handicapped	100	2,444	1,800	1,800	1,000
Contract for Regular Routes	67,500	62,124	70,800	71,162	76,800
Transportation of Vocational Students	1,800	1,715	1,000	1,000	1,000
Field Trips	2,500	2,496	2,500	2,500	1,150
Athletic Trips	6,000	5,950	6,000	6,000	6,000
TOTAL	77,900	74,729	82,100	82,462	85,950
Food Service:					
School Lunch Program	21,000	17,000	21,000	27,000	22,000
	21,000	17,000	21,000	27,000	22,000
Capital Outlay:					
Site Improvements	0	520	8,000	8,374	0
Building Repairs	0	0	0	0	8,000
Maintenance Capital Reserve Account	0	0	5,000	5,000	5,000
TOTAL	0	520	13,000	13,374	13,000
Debt Service:					
Principal Payments	10,000	10,000	75,000	75,000	75,000
Interest Payments	41,610	40,135	81,610	81,610	76,335
TOTAL	51,610	50,135	156,610	156,610	151,335
GRAND TOTAL - All Pages	1,400,415	1,396,121	1,574,095	1,527,156	1,629,485

VITAL STATISTICS

BIRTHS RECORDED IN THE VITAL RECORDS OF THE TOWN OF ORFORD, N.H.

For The Year Ending December 31, 1990

Date	Child's Name	Parents	Place of Birth
4-11	CASEY BRITTANY	James & Deborah McGoff	Haverhill
5-22	MEAGAN ELIZABETH	Mark & Esther Marsh	Lebanon
6-18	MATTHEW RYAN	Brian & Wendy Savery	Lebanon
7-15	REGINA ANN	David & Jayne Melahn	Lebanon
6- 9	DAVID WILLIAM	James & Brenda Hook	Hanover
9- 9	RAECHEL ANN	Jonathan & Jeannie Hanson	Hanover
10-12	TRAVIS MERLE	Tony & Cammie Wilmot	Lebanon
10-27	WILLIAM QUINN	William & Sabina McMahon	Hanover
12- 7	STEPHANIE ELIZABETH	Gary & Paula Spaulding	Hanover

The above records of Birth are recorded in the Vital Records of the Town of Orford.

A true list as received and recorded, Attest: 1-13-91
Edna J. Adams, Clerk

MARRIAGES RECORDED IN THE TOWN OF ORFORD FOR THE YEAR ENDING DECEMBER 31, 1990

Date	Groom	Residence	Bride	Residence
1989				
12-31	David Kések	Orford	Barbie Nickles	Orford
1990				
3-10	Peter Cassone	N. Y.	Catherine Pugh	N. Y.
5- 5	Royden Daisey	Orford	Gloria Taylor	Orford
6- 1	Brent Davis	Orford	Diane Hutchins	Plymouth
7- 4	Daniel Dyke	Orford	Cara McGinnis	Orford
6-30	Jeff Lee	VT	Julie Snizek	VT
7-21	Marcus Harrington	Orford	Elisa Verb	N. Y.
8-18	Michael Daugherty	VT	Rebecca Bellows	Orford
8-25	Gregory Garone	VT	Kathleen Plante	Orford
9- 1	Todd Gray	Orford	Brenda Giesing	Orford
9-15	Lawrence Hibbard	Orford	Karen Landgraf	Orford
9-22	Stacy Noyes	VT	Laurie Fay	VT
9-29	Douglas Allen	Conn.	Mellissa Perrin	Conn
10-27	James Szymanski	PA	Rose O'Hanlon	PA
11- 1	Thomas Souza	Orford	Donna Willey	Orford

The preceding record of Marriages are recorded in the Vital Records of the Town of Orford in the numerical order as received in this office.

1-13-91

A true list as received and recorded. Attest: EDNA J. ADAMS, Clerk

NOTE: I do not receive Death Records from the VA unless the family specifies that an "Informational copy" be sent to the Town of Residence.

DEATHS RECORDED IN THE VITAL RECORDS IN THE TOWN OF ORFORD FOR THE YEAR ENDING DECEMBER 31, 1990

Date	Name	Father	Mother	Place of Death
1989				
12-26	Walter Perry	Charles Perry	Priscilla Fectueau	Hanover
1990				
1- 3	Dorothy Pierce	Lon Pike	Lucy Jewell	At Home
1-13	Esther Andrews	Samuel Hildreth	Emma Andrew	Woodsville
3-25	Robert Merrill	Robert Merrill	Blanche Brown	At Home
1-17	Linwood Willis	Clarence Willis	May Rogers	Woodsville
4-17	Dorothy Dyke	Cuthbert Dow	Ethel Wright	Lebanon
3- 8	Florence Bean	James Billingham	Julia Perrin	Hanover
3- 9	Edna Fillian	Ernest Canfield	Ada Tolman	Hanover
3-12	Albert Godfrey	Floyd Godfrey	Marion Barker	Hanover
5-28	Mary Dennis	Edward Rugg	Eliza Bellville	Bradford
7- 7	Paul Villar	Ralph Villar	Dora Velasque	Hanover
7-13	Roy Spagnola	Louis Spagnola	Irene Semon	Orford
12-12	Alfred Rutledge	Perley Rutledge	Violet Marden	At Home
12-25	Freda Parker	Ralph Marsh	Gladys Cutler	Orford
12-27	Richard Bergeron	Ludger Bergeron	Beatrice Hines	White River Jct. VT

The above records of Death are recorded in the Vital Records of the Town of Orford in the numerical order as received in the Office.

A true list as received and recorded, Attest: EDNA J. ADAMS, Clerk 1-13-91

UPPER VALLEY AMBULANCE REPORT

The Upper Valley Ambulance, Inc. has met the complex challenge of providing a basic emergency transport ambulance service to the eight town region. Our first six months of operation have been a welcome challenge after months of planning meetings. We responded to 242 emergency calls in 1990 more than 35% over our estimated 175 runs.

A number of important decisions were made which have helped to define the organization and its service. The ambulance service is housed at the new fire station in Fairlee, Vermont and it has a mix of full-time and part-time paid ambulance personnel to staff it. Our original plan to rely heavily on volunteers did not last beyond the first several weeks of 24-hour operation. We have purchased a demonstrator 1990 Collins diesel modular ambulance, and a used van. Both are completely fitted out with all required emergency equipment.

The day to day operations of the ambulance service are being expertly run by paramedic John Vose, who reports directly to the committee of Town Directors, who are appointed by the selectmen of the towns.

Several factors continue to be difficult to predict. These include exact operating costs, such as dispatching costs as well as salary expenses, ambulance, equipment and fuel expenses, volume of calls, amount and type of revenue to be generated, cost of renting a facility to house the emergency transport ambulance service, and insurance costs.

There are several advantages to the regional emergency transport ambulance service. It has been more responsive to the needs of the townspeople in the eight town area. The emergency transport ambulance service facility has served as a focal point for training for the local F.A.S.T. squads in the region.

You, as a resident of one of the eight towns, have the opportunity to support this vital service to the region. There are several ways you can take advantage of the opportunity to provide support.

First, and perhaps the most important, you can continue to support the regional emergency transport ambulance service with your vote at Town Meeting. Your vote is needed to approve operating costs for the Upper Valley Ambulance Service, Inc. We are requesting an annual per capita charge of \$14, identical to last year's request.

Second, you can support the Upper Valley Ambulance with your tax deductible donation. Or, if you are interested, we also offer a subscription service to residents of our sponsoring towns. Subscribers are guaranteed that they will not be billed for ambulance service for any amount beyond what may be covered by their insurance for one year from their enrollment.

Third, you can support the Upper Valley Ambulance Service by volunteering your time. We welcome your assistance with all aspects of the organization, from board committees to staffing.

Contact your Town Director or your Board of Selectmen if you need further information. Thank you.

TRI-COUNTY COMMUNITY ACTION OUTREACH REPORT

Outreach is the field services arm of Tri-County Community Action Program. The purpose of the program is to assist low-income, elderly and handicapped persons to solve individual problems and meet basic needs through individual and/or group self-help efforts. The Town of Orford is served by the CAP Outreach site LISTEN, Inc. which is based in Lebanon.

Tri-County CAP has experienced a reduction in federal funds which previously supported the Outreach Program. Support from each town is needed now more than ever. Tri-County CAP is able to keep the request for funds from the towns modest, at this time, as a result of a small grant from the State of New Hampshire to assist homeless persons throughout the northern three counties.

SERVICE AREA		INDIVIDUALS SERVED	GRANT VALUE
Food	emergency food supplies	108	\$1,080.
	Government surplus foods		
Housing	referrals for Food Stamps		
	emergency placements, re-	7	---
	locations, tenant/landlord		
	relations, furnishings,		
Energy	grants/loans for housing		
	costs.		
	Utility disconnects,	39	9,207.
	weatherization, Fuel		
Budget	Assistance grants.		
	Income & expense man-	3	---
Counseling	agement, credit rights		
	Referral and advocacy	---	---
Health	for health services, per-		
	sonal emergency response		
Legal	units		
	Information on consumer	2	---
	rights, advocacy, referrals		
Assistance	to Legal Aid		
	TOTALS	159	\$10,287.

SUMMARY

During the past twelve months, 159 individuals have been served by CAP Outreach Services in Orford through the local CAP site, LISTEN. The dollar value for direct client assistance (financial grants or food goods) was \$10,287.

Tri-County Community Action Program's 1991 request for \$439 in funding represents a fair and efficient use of Town Funds.

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